

**MINUTES OF THE REGULAR MEETING OF  
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT  
HELD THURSDAY, MAY 10, 2018 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a regular Session on  
Thursday, May 10, 2018 - 7:00p.m. at Navarre Village Hall with  
Trustee Benson, Trustee Bixler, Trustee Savage, Trustee Snyder and Trustee Urbach present

Also in Attendance:

Fire Chief - Richard Annen, Attorney Terry Seeberger, Fiscal Officer - Chauntelle Skirtich,  
Asst. Chief - Tom Bragg – EMS Officer Alex Menges – EMT Toshia Myers-Shaver

Trustee Savage called the meeting to order at 7:00 p.m.

**MEETING MINUTES**

Mr. Urbach made a motion to approve the Minutes of the Regular meeting on April 12, 2018, seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

**PUBLIC SPEAKS:**

No Public Speaks

**TRUSTEES:**

Attorney Seeberger updated the Board on the next steps required for moving forward with the new property and bid process for the new building.

Mr. Bixler made a motion to open a purchase order to McKinley Title for \$200.00 for a title search on parcel # 1280028 Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

**Discussion RE:**

- Fire Inspections – Reynolds Manor Alarm issue resolved

**FIRE CHIEF:**

Mr. Snyder made a motion to move into Executive Session at 7:21p.m. with Trustees, Fiscal Officer, Assistant Chief Bragg and EMS Officer Alex Menges to discuss the potential hiring, termination, suspension, compensation or discipline of a public employee per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Benson.

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Savage	YES
Mr. Snyder	YES
Mr. Urbach	YES

Mr. Benson made a motion to move out of Executive Session at 7:39p.m. Motion seconded by Mr. Urbach.  
Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Snyder	YES
Mr. Savage	YES
Mr. Urbach	YES

Mr. Snyder made a motion to appoint Racquel West EMT as a 6 month probationary member starting May.1, 2018. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

**Discussion RE:**

- April - 73 calls - 263 calls year to date
- Review preliminary plans for new building
- Vehicles - Preventative Maintenance

**FISCAL OFFICER:**

Mr. Benson made a motion to approve Closing the following 2 POs:

**POs**

PO-2 – Zoll Medical

PO-25 – MyCUMortgage

Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Bixler made a motion to approve Opening the following PO:

**PO**

\$ 3,000.00 – Nichols Field Services

Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to approve bills of \$35,284.62 paid as presented. Motion seconded by Mr. Bixler  
Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Benson made a motion to approve payroll of \$19,392.45 paid as presented. Motion seconded by Mr. Bixler  
Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

**Discussion RE:**

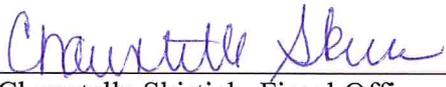
- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

**PUBLIC SPEAKS:**

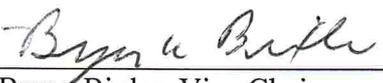
Trustee Urbach thanked the Fire Department for the use of their generator during a recent water line break in the Village when the Village Water Department's failed.

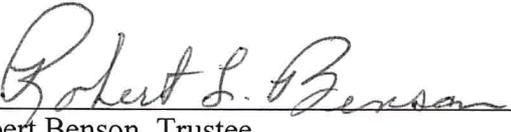
**ADJOURN:**

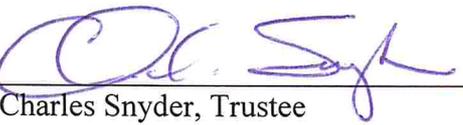
No further business coming before the Board, Mr. Urbach made a motion to adjourn at 8:19p.m., seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

  
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Chauntelle Skirtich, Fiscal Officer

  
\_\_\_\_\_  
James Savage, Chairman

  
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Bryan Bixler, Vice Chairman

  
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Robert Benson, Trustee

  
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Charles Snyder, Trustee

  
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James Urbach, Trustee