

**MINUTES OF THE REGULAR MEETING OF  
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT  
HELD THURSDAY, MARCH 8, 2018 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a Regular Session on  
Thursday, March 8, 2018 - 7:00p.m. at Navarre Village Hall with  
Trustee Benson, Trustee Bixler, Trustee Savage, Trustee Snyder and Trustee Urbach present

Also in Attendance:

Fire Chief - Richard Annen, Attorney Terry Seeberger, Fiscal Officer - Chauntelle Skirtich,  
Asst. Chief - Tom Bragg – Lt. Shyloah Rogers

Trustee Savage called the meeting to order at 7:00 p.m.

**MEETING MINUTES**

Mr. Benson made a motion to approve the Minutes of the Regular meeting on February 8, 2018, seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach. ABSTAIN – Mr. Savage

**PUBLIC SPEAKS:**

No Public Speaks

**TRUSTEES:**

Chief Annen informed the Board that Inspector Shanower has continued with his inspections as normal.

Mr. Benson made a motion to approve Inspector Shanower join Fire Data Exchange Association at an annual dues cost of \$30.00, seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Benson made a motion to move into Executive Session at 7:07p.m. with Trustees, Fiscal Officer to discuss the potential acquisition of real estate and potential terms for said acquisition and negotiating strategy per Ohio Revised Code Section 121.22(G)(2). Motion seconded by Mr. Bixler.

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Snyder	YES
Mr. Urbach	YES
Mr. Savage	YES

Mr. Benson made a motion to move out of Executive Session at 7:38p.m. Motion seconded by Mr. Snyder.

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Snyder	YES
Mr. Urbach	YES
Mr. Savage	YES

**Discussion RE:**

- Upcoming Steps/Requirements regarding purchase/transfer of property

**FIRE CHIEF:**

Mr. Urbach made a motion to approve the termination of Aden Raber for failure to meet call minimum and attend training. Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Benson made a motion to approve Fry Heating and Cooling upgrade the air conditioning at the Ohio Street Station and open a purchase order to Fry Heating and Cooling for \$2,500.00 Motion seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Bixler made a motion to open a purchase order to Wingfoot/Goodyear in the amount of \$3,500.00 for the purchase of new tires for Rescue 2. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

**Discussion RE:**

- February - 58 calls - 142 calls year to date
- Thank you from Mrs. Pickens for courteous service
- Truck Set-Up/Maintenance
- Dominion Gas Leak in Township
- Rover Pipeline

**FISCAL OFFICER:**

Mr. Benson made a motion to approve 2018 Permanent Budget of \$715,315.44. Motion seconded by Mr. Snyder. Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Snyder	YES
Mr. Urbach	YES
Mr. Savage	YES

Mr. Urbach made a motion to approve bills of \$19,536.44 paid as presented. Motion seconded by Mr. Bixler Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Snyder made a motion to approve payroll of \$20,991.80 paid as presented. Motion seconded by Mr. Urbach Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

**Discussion RE:**

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

**PUBLIC SPEAKS:**

No public speakers at this time.

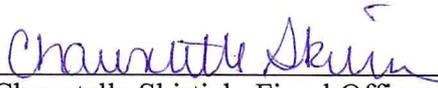
**Discussion RE:**

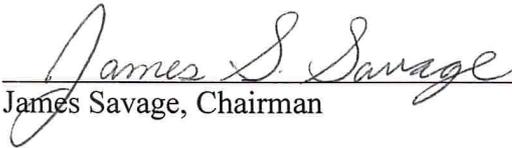
- Department Chaplain

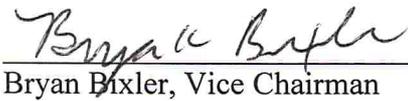
Mr. Benson made a motion to approve Brent Gundlah as the Chaplain for the Fire District. Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach..

**ADJOURN:**

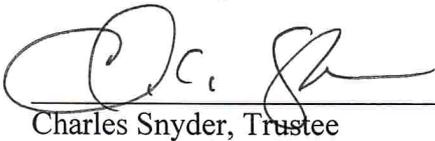
No further business coming before the Board, Mr. Snyder made a motion to adjourn at 8:11p.m., seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

  
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Chauntelle Skirtich, Fiscal Officer

  
\_\_\_\_\_  
James Savage, Chairman

  
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Bryan Bixler, Vice Chairman

  
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Robert Benson, Trustee

  
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Charles Snyder, Trustee

  
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James Urbach, Trustee