

**M MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, JUNE 14, 2018 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a regular Session on
Thursday, June 14, 2018 - 7:00p.m. at Navarre Village Hall with
Trustee Benson, Trustee Bixler, Trustee Savage, Trustee Snyder and Trustee Urbach present
Also in Attendance:
Fire Chief - Richard Annen, Attorney Terry Seeberger, Fiscal Officer - Chauntelle Skirtich,
EMS Officer Alex Menges – Lt. Shyloah Bragg -

Trustee Savage called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Benson made a motion to approve the Minutes of the Regular meeting on May 10, 2018, seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

PUBLIC SPEAKS:

No Public Speaks

TRUSTEES:

Trustee Bixler provided updated drawings for the new building. There are a few minor questions to be answered before drawings can be sent to the State for approval.

Mr. Benson made a motion to approve building be put out to bid when all questions are answered and the drawings are approved by the State, seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Attorney Seeberger updated the Board on the conveyance of property from Bethlehem Township for the new building.

Mr. Urbach made a motion to approve Buck Hill Fabricating make an aluminum bed for the Gator, so that it can be utilized for grass fire fighting and medical purposes without having to change the bed based on the usage need, seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Snyder made a motion to open a purchase order to Buck Hill Fabricating Inc. in the amount of \$2,500.00 motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Discussion RE:

Fire Inspection:

- Continuing to work with local businesses
- Working with Police Chief on mobile food vendors
- Fire Prevention Week information sent out to local businesses
- Will be touring At&t Building
- Received EPA regulated burn permit for car fire training to be held at Luthi's towing

FIRE CHIEF:

Mr. Snyder made a motion to approve the new Attendance Policy as presented by Fire Chief, motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Benson made a motion to appoint Joshua Lyon FF as a 6 month probationary member starting June 1, 2018. Motion seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Snyder made a motion to approve Captain Matthew Warstler purchase his helmet at the District's cost of replacing the helmet, motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Discussion RE:

- May 72 calls - 335 calls year to date
- Ladder testing June 28
- Resignation of Captain Matthew Warstler

FISCAL OFFICER:

Mr. Benson made a motion to approve bills of \$27,604.71 paid as presented. Motion seconded by Mr. Bixler Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Snyder made a motion to approve payroll of \$22,405.99 paid as presented. Motion seconded by Mr. Urbach Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Discussion RE:

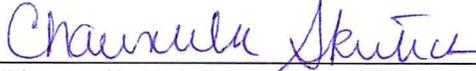
- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

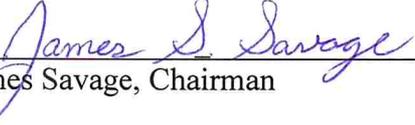
No Public Speaks.

ADJOURN:

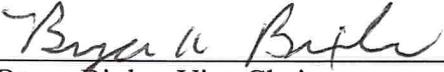
No further business coming before the Board, Mr. Bixler made a motion to adjourn at 7:41p.m., seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.



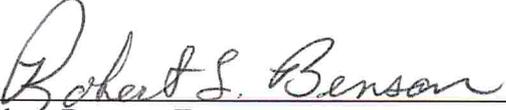
Chauntelle Skirtich, Fiscal Officer



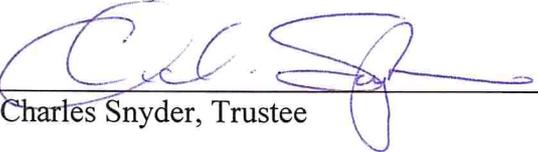
James Savage, Chairman



Bryan Bixler, Vice Chairman



Robert Benson, Trustee



Charles Snyder, Trustee



James Urbach, Trustee