

**MINUTES OF THE SPECIAL MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, January 3, 2019 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a Special Session on
Thursday, January 3, 2019 - 7:00p.m. at Navarre Village Hall with
Trustee Benson, Trustee Bixler, Trustee Feucht, Trustee Savage and Trustee Snyder present
Also in Attendance:
Fire Chief Richard Annen, Fiscal Officer - Chauntelle Skirtich,

Trustee Savage called the meeting to order at 7:07 p.m.

REGULAR MEETING MINUTES

PUBLIC SPEAKS:

No Public Speaks

TRUSTEES:

Trustee Benson swore in Trustee Savage, Village of Navarre appointed resident, and Trustee Feucht, Bethlehem Township Elected Official appointee, prior to the meeting.

Trustee Benson made a motion to appoint Trustee Savage as Chairman of the Board for 2019
Motion seconded by Mr. Snyder, Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht and Mr. Snyder
ABSTAIN: Mr. Savage

Trustee Benson made a motion to appoint Trustee Feucht Vice Chairman of the Board for 2019,
Motion seconded by Trustee Savage, Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Snyder
ABSTAIN: Mr. Feucht

FIRE CHIEF:

No topics submitted for discussion.

FISCAL OFFICER:

Mr. Bixler made a motion to approve final 2018 bills paid as listed and approved at Dec. 6, 2018 meeting, total of \$19,672.84. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Snyder ABSTAIN: Mr. Feucht

Mr. Benson made a motion to retain PNC as the Public depository for the District. Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder

Mr. Feucht made a motion to approve the Fiscal Officer to request advances from the Stark County Auditor for Real Estate tax reimbursements for tax year 2018 payable in 2019. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder

Mr. Benson made a motion to approve 2019 Budget of \$872,827.69 as presented (Attachment ‘A’) Motion seconded by Mr. Snyder.

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Feucht	YES
Mr. Savage	YES
Mr. Snyder	YES

Mr. Feucht made a motion to approve opening PO’s and BC’s as presented(Attachment ‘B’) motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder

Mr. Snyder made a motion to approve the Fiscal Officer to conduct operational transfers within funds as necessary motion seconded by Mr. Feucht. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder

Mr. Feucht made a motion to approve the Fiscal Officer to make electronic payments for payroll taxes, retirement and credit card payments as necessary motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder

FYI:

- Next Meeting January 10, 2019 7:00pm

PUBLIC SPEAKS:

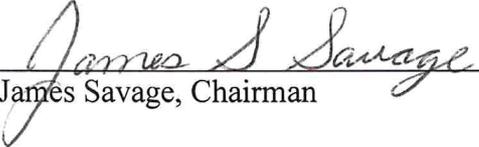
No public speakers at this time.

ADJOURN:

No further business coming before the Board, Mr. Feucht made a motion to adjourn at 7:25p.m., seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder

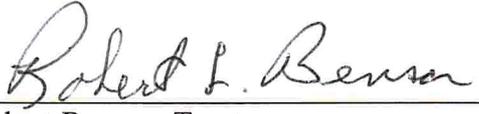


Chauntelle Skirtich, Fiscal Officer

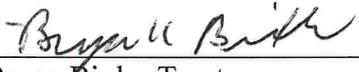


James Savage, Chairman

Ronald Feucht, Vice Chairman



Robert Benson, Trustee



Bryan Bixler, Trustee



Charles Snyder, Trustee



Navarre-Bethlehem Joint Fire District
34 South Main Street, Navarre Ohio 44662
Phone: 330-879-5840 Fax: 330-879-5815

www.erievalleyfire.org

Fire Chief: Rick Annen

District Appropriation Resolution – Permanent

The Navarre Bethlehem Joint Fire District Board of Trustees, Stark County Ohio, met in Regular Session on the 3rd of January, 2019 with the following members present :

Robert Benson X Bryan Bixler X Charles Snyder X James Savage X Ronald Feucht X

Mr. Benson moved the adoption of the following :

BE IT RESOLVED by the Board of Trustees of the Navarre Bethlehem Joint Fire District, Stark County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31st, 2019 the following sums be and are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, viz:

General Fund 1000

That there be appropriated from the GENERAL FUND:

1000-110-100	Salaries	\$150,000.00
1000-110-150	Compensation of Board and Commission Members	\$3,000.00
1000-110-211	Ohio Public Employees Retirement System	\$2,000.00
1000-110-212	Social Security	\$15,000.00
1000-110-213	Medicare	\$4,000.00
1000-110-230	Workers Compensation	\$20,000.00
1000-110-251	Uniform, Tool and Equipment Reimbursement	\$2,500.00
1000-110-312	Auditing Services	\$6,000.00

1000-110-313	Uniform Accounting Network Fees	\$2,000.00
1000-110-314	Tax Collection Fees	\$10,000.00
1000-110-315	Election Expenses	\$1,000.00
1000-110-318	Training Services	\$10,000.00
1000-110-319	Other - Professional and Technical Services	\$26,949.30
1000-110-323	Repairs and Maintenance	\$40,000.00
1000-110-341	Telephone	\$3,000.00
1000-110-342	Postage	\$1,000.00
1000-110-345	Advertising	\$500.00
1000-110-351	Electricity	\$8,000.00
1000-110-352	Water and Sewage	\$2,400.00
1000-110-353	Natural Gas	\$6,000.00
1000-110-359	Other -Utilities	\$3,000.00
1000-110-381	Property Insurance Premiums	\$18,000.00
1000-110-382	Liability Insurance Premiums	\$5,000.00
1000-110-410	Office Supplies	\$1,500.00
1000-110-420	Operating Supplies	\$15,000.00
1000-110-430	Small Tools and Minor Equipment	\$10,000.00
1000-110-490	Other -Supplies and Materials	\$10,000.00
1000-110-510	Dues and Fees	\$1,000.00
1000-110-590	Other Expenses	\$103,158.04
1000-110-599	Other - Other Expenses	\$85,000.00
1000-820-820	Loan Principal	\$36,841.77
1000-830-830	Loan Interest	\$25,489.17

Total General Fund

\$627,338.28

Ambulance and EMS Services 2281

That there be appropriated from the EMS Services FUND:

2281-230-100	Salaries	\$100,000.00
2281-230-212	Social Security	\$4,500.00
2281-230-213	Medicare	\$1,500.00
2281-230-312	Auditing Services	\$2,000.00
2281-230-313	Uniform Accounting Network Fees	\$1,000.00
2281-230-318	Training Services	\$5,000.00
2281-230-319	Other - Professional and Technical Services	\$11,549.70
2281-230-323	Repairs and Maintenance	\$7,500.00
2281-230-359	Other -Utilities	\$3,000.00
2281-230-360	Contracted Services	\$18,000.00
2281-230-381	Property Insurance Premiums	\$4,000.00
2281-230-420	Operating Supplies	\$10,000.00

2281-230-490	Other - Supplies and Materials	\$10,000.00
2281-230-590	Other Expenses	\$37,439.71
2281-230-599	Other - Other Expenses	<u>\$30,000.00</u>

Total EMS Services Fund \$245,489.41

2019 Navarre Bethlehem Joint Fire District Permanent Appropriations

1001	General	\$627,338.28
2281	Ambulance and EMS Services	<u>\$245,489.41</u>

Grand Total All Funds \$872,827.69

Mr. Snyder seconded the motion and the roll being called upon its adoption as follows:

Robert Benson: YES Bryan Bixler: YES Charles Snyder: YES

James Savage: YES Ronald Feucht: YES

ADOPTED: January 3rd, 2019.

CERTIFICATE OF THE FISCAL OFFICER

I, Chauntelle Skirtich, Fiscal Officer of the Navarre-Bethlehem Joint Fire District, in whose custody and control the files and records of said board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original resolution now on file; that the foregoing has been compared by me with said original resolution; and that the same is a true and correct copy thereof.



 CLERK - NAVARRE-BETHLEHEM
 JOINT FIRE DISTRICT



Navarre-Bethlehem Joint Fire
District
34 South Main Street, Navarre Ohio 44662
Phone : 330-879-5840 Fax : 330-879-5815
www.erievalleyfire.org

Fire Chief Rick Annen

January 3, 2019

Beginning of Year Purchase Orders & Blanket Certificates

Approve Opening the following BC's

- \$ 10,000.00 = Other Expenses – General Fund
- \$ 5,000.00 = Workers Comp. (True-Up) – General Fund
- \$ 5,000.00 = Supplies & Materials – General Fund
- \$ 5,000.00 = Training Services – General Fund
- \$ 5,000.00 = Natural Gas – General Fund
- \$ 3,000.00 = Telephone – General Fund
- \$ 2,000.00 = Uniform, Tool and Equipment Reimbursement – General Fund
- \$ 1,500.00 = Other Utilities – General Fund
- \$ 1,000.00 = Office Supplies – General Fund
- \$ 500.00 = Dues & Fees – General Fund
- \$ 250.00 = Postage – General Fund

- \$ 10,000.00 = Other - Other Expenses – EMS Fund
- \$ 5,000.00 = Supplies & Materials – EMS Fund
- \$ 5,000.00 = Training Services – EMS Fund
- \$ 2,000.00 = Other Utilities – EMS Fund

Approve Opening the following PO's

- \$ 62,330.94 = The Apple Creek Banking Company
- \$ 38,499.00 = L.O.G,I.C. Red Center – General & EMS Fund
- \$ 16,000.00 = Ohio Billing Inc. – EMS Fund
- \$ 18,000.00 = BWC – Workers Comp. – General Fund
- \$ 19,000.00 = Whitaker-Myers – General & EMS Fund
- \$ 15,000.00 = All American Fire Equipment – General Fund
- \$ 8,000.00 = SuperFleet Mastercard– General & EMS Fund
- \$ 6,000.00 = Treasurer State of Ohio – UAN & Audit – General & EMS Funds
- \$ 5,000.00 = George Waikem Ford– General & EMS Fund
- \$ 5,000.00 = Bound Tree Medical – EMS Fund
- \$ 4,000.00 = Ohio Edison – General Fund
- \$ 1,500.00 = Ipad Mobile Solutions – EMS Fund
- \$ 2,000.00 = Village of Navarre (Water & Sewer) – General Fund
- \$ 1,000.00 = Dover Brake – General & EMS Fund
- \$ 750.00 = Kimble Recycling – General Fund
- \$ 750.00 = AirGas – General Fund
- \$ 750.00 = T. Rowley – General Fund