

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, February 4, 2016 – 6:00pm**

The Navarre-Bethlehem Joint Fire District met in a Regular Session on
Thursday, February 4, 2016 - 6:00p.m. at Navarre Village Hall with
Trustee Benson, Trustee Urbach, Trustee Kirby, Trustee Feucht, and Trustee Bixler present

Also in Attendance:

Erie Valley Fire and Rescue - Chief Rick Annen
Fiscal Officer - Chauntelle Skirtich
Erie Valley Asst. Chief – Mike Cupples

Chairman Benson called the meeting to order at 6:03 p.m.

REGULAR MEETING MINUTES

Mr. Urbach made a motion to approve the Minutes of the Regular meeting on January 21, 2016 as presented, seconded by Mr. Kirby.

Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr Feucht and Mr. Kirby

PUBLIC SPEAKS:

No public speakers at this time.

EXECUTIVE SESSION:

Mr. Feucht made a motion to move into Executive Session at 6:04 p.m. with Trustees and Fiscal Officer to consider appointment, employment or compensation of Public employee of official per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Bixler.

Roll Call Vote:	Mr. Benson	YES
	Mr. Urbach	YES
	Mr. Bixler	YES
	Mr. Feucht	YES
	Mr. Kirby	YES

Mr. Feucht made a motion to move out of Executive Session at 6:13p.m. Motion seconded by Mr. Bixler.

Roll Call Vote:	Mr. Benson	YES
	Mr. Urbach	YES
	Mr. Bixler	YES
	Mr. Feucht	YES
	Mr. Kirby	YES

FIRE CHIEF:

Discussions:

Chief distributed January run report:

- Responded to mutual aid calls from Canton Township, Jackson Township, Brewster and Bolivar.
- Chief explained to the board how mutual aid is determined.
- 65% of calls occurred during new staffing hours, which translates into out the door in a minute or less.
- Average call response time from 7 minutes to under 3 minutes.

Ohio Billing:

- Bethlehem and Navarre being charged 2 different rates: Bethlehem \$20.00 Navarre \$35.00
- New (standard)rate was to be \$35.00 per run, negotiated down to \$27.50

Sale/Disposal of Spare Equipment:

- Chairman Benson will check with Attorney Seeburger to ensure compliance with Joint Resolution.
- Trustee Bixler to get information from Fenton Fire and Brindlee Mountain Fire Equipment.
- Fiscal Officer to get information on GovDeals.com.

Chief met with representatives from ISO(Insurance Service Office) regarding grading for new district – possibly see reduced insurance premiums for Village residents and Township residents based on number of fire fighters responding to each call.

Training all week on new fire truck at Ohio Street Station. Saturday all day training/pump testing on new truck.

FISCAL OFFICER:

Mr. Urbach made a motion to approve bills of \$3,549.23 paid as presented. Motion seconded by Mr. Kirby.
Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht and Mr. Kirby

Discussion:

Total deposited to date in District checking \$78,182.93. Does not include initial \$50,000.00 written to Bethlehem Fire and Rescue. Chief still paying some bills during transitional period and depositing checks coming in payable to Bethlehem Fire and Rescue. Account will be reconciled by Chief and Fiscal Officer and balance deposited to District account by April 1, 2016.

Mr. Feucht made a motion to approve Requisition form as presented, motion seconded by Mr. Bixler.
Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht and Mr. Kirby

Mr. Bixler made a motion to open a 'Business Options' credit card at PNC, motion seconded by Mr. Urbach.
Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht and Mr. Kirby

Discussion:

Will have January payroll ready at February 18, 2016 meeting.

Possible date conflict with Payroll and Meeting dates:

Payroll to run until the 15th of each month. Next payroll will run until March 15th.

Monthly stipends for February and March to be paid at March 24th meeting.

Mr. Feucht made a motion to end payroll on the 15th of the month, motion seconded by Mr. Urbach.

Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht and Mr. Kirby

Website updated to Erie Valley Fire and Rescue – to include meeting schedule and meeting minutes.

PUBLIC SPEAKS:

No public speakers at this time.

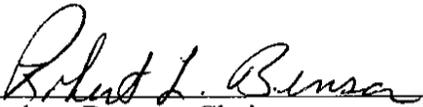
ADJOURN:

No further business coming before the Board, Mr. Urbach made a motion to adjourn at 7:22 p.m., seconded by Mr. Bixler.

Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht and Mr. Kirby



Chauntelle Skirtich, Fiscal Officer



Robert Benson, Chairman



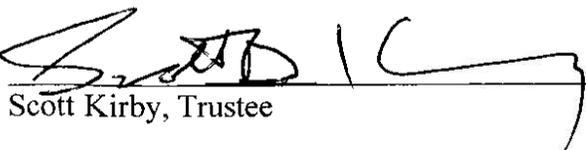
James Urbach, Vice Chairman



Bryan Bixler, Trustee



Ron Feucht, Trustee



Scott Kirby, Trustee