

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, February 18, 2016 – 6:00pm**

The Navarre-Bethlehem Joint Fire District met in a Regular Session on
Thursday, February 18, 2016 - 6:00p.m. at Navarre Village Hall with
Trustee Benson, Trustee Urbach, Trustee Kirby, Trustee Feucht, and Trustee Bixler present

Also in Attendance:

Erie Valley Fire and Rescue - Chief Rick Annen
Fiscal Officer - Chauntelle Skirtich
Erie Valley Asst. Chief – Mike Cupples

Chairman Benson called the meeting to order at 6:00 p.m.

REGULAR MEETING MINUTES

Mr. Feucht made a motion to approve the Minutes of the Regular meeting on February 4, 2016 as presented, seconded by Mr. Bixler.

Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr Feucht and Mr. Kirby

PUBLIC SPEAKS:

No public speakers at this time.

CHAIRMAN:

Mr. Feucht made a motion to authorize the Chairman of the Board of Trustees to “Execute a written waiver of Conflict, for the limited purpose of permitting the Office of the Stark County Prosecutor to offer opinions to both the Joint Fire District and Bethlehem Township regarding construction of the terms of any leases entered into by and between the Joint Fire District and Bethlehem Township, and recognizing that the Office of the Stark County Prosecutor acts as legal adviser to both the Joint Fire District and Bethlehem Township. Said Written waiver of conflict to be prepared by the Office of the Stark County Prosecutor”, motion seconded by Mr. Kirby.

Roll Call Vote:	Mr. Benson	YES
	Mr. Urbach	YES
	Mr. Bixler	YES
	Mr. Feucht	YES
	Mr. Kirby	YES

FIRE CHIEF:

Discussions:

- Distributed Dual Trainings that have been completed since taking calls
- Thank You letter from resident's brother that had a bad experience prior to
- Erie Valley Fire and Rescue Pharmacy license received – effective April 1, 2016
- Erie Valley Fire and Rescue Fire Department ID # - effective April 1, 2016
- Total of 74 Runs since January 4, 2016 – NO runs turned down since inception
- Asked to join VONBA

FISCAL OFFICER:

Mr. Urbach made a motion to approve bills of \$1,304.73 paid as presented. Motion seconded by Mr. Bixler.
Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht and Mr. Kirby

Mr. Feucht made a motion to approve payroll expenses of \$11,207.86 paid as presented. Motion seconded by Mr. Urbach

Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht and Mr. Kirby

Discussion:

- Distributed Revenue Report – no discussion
- Received notification from State Auditor that the mandatory training for UAN Accounting module has been waived – should receive computer and printer within the next 2 weeks.
- UAN Payroll training waiver will be discussed once we are up and running.

PUBLIC SPEAKS:

No public speakers at this time.

ADJOURN:

No further business coming before the Board, Mr. Feucht made a motion to adjourn at 6:20 p.m., seconded by Mr. Bixler.

Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht and Mr. Kirby

Chauntelle Skirtich
Chauntelle Skirtich, Fiscal Officer

Robert L. Benson
Robert Benson, Chairman

James Urbach
James Urbach, Vice Chairman

Bryan Bixler
Bryan Bixler, Trustee

Ron Feucht
Ron Feucht, Trustee

Scott Kirby
Scott Kirby, Trustee