

**MINUTES OF THE REGULAR MEETING OF  
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT  
HELD THURSDAY, FEBRUARY 8, 2018 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a Regular Session on  
Thursday, February 8, 2018 - 7:00p.m. at Navarre Village Hall with  
Trustee Benson, Trustee Bixler Trustee Snyder and Trustee Urbach present

Absent:

Trustee Savage

Also in Attendance:

Fire Chief - Richard Annen, Attorney Terry Seeberger, Fiscal Officer - Chauntelle Skirtich,  
Asst. Chief - Tom Bragg – Capt. Chris McGeorge – Inspector Ryan Shanower

**Minutes Transcribed from Notes ONLY**

Trustee Bixler called the meeting to order at 7:00 p.m.

**MEETING MINUTES**

Mr. Benson made a motion to approve the Minutes of the Regular meeting on January 11, 2018, seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach.

**PUBLIC SPEAKS:**

No Public Speaks

**TRUSTEES:**

Inspector Shanower updated the Board on the status of Fire Inspections at businesses in the Village.

Mr. Benson made a motion to approve Inspector Shanower educate residents and businesses on the Secure-Key Box Program, seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach.

**FIRE CHIEF:**

Mr. Benson made a motion to move into Executive Session at 7:26p.m. with Trustees, Fiscal Officer, Assistant Chief Bragg and Lt. Shanower to discuss the potential hiring, termination, suspension, compensation or discipline of a public employee per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Urbach.

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Snyder	YES
Mr. Urbach	YES

Mr. Benson made a motion to move out of Executive Session at 7:39p.m. Motion seconded by Mr. Urbach.

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Snyder	YES
Mr. Urbach	YES

Mr. Urbach made a motion to move into Executive Session at 8:00p.m. with Trustees, Fiscal Officer to consider the purchase of property for public purposes, with the property being the addition to the fire station (not real property, but a building and its contents) per Ohio Revised Code Section 121.22(G)(2). Motion seconded by Mr. Benson. Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Snyder	YES
Mr. Urbach	YES

Mr. Benson made a motion to move out of Executive Session at 8:32p.m. Motion seconded by Mr. Urbach  
Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Snyder	YES
Mr. Urbach	YES

Mr. Benson made a motion to appoint Ronald Feucht as the ‘Owner’s Representative’ for the new building construction project. Motion seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach.

Mr. Snyder made a motion to approve blueprint services for the new building project at a cost not to exceed \$3,000.00. Motion seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to approve a 120 day Leave of Absence for Teresa Ferrell. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach.

Mr. Snyder made a motion to appoint Bart Archinal, Firefighter2/Medic, Jim Wells, Firefighter2/EMT, David Nay, Volunteer, and Jeremy Shavers Volunteer as 6 month probationary members starting Feb.1, 2018. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach.

Mr. Benson made a motion to approve Chief Annen attend the Chief’s Symposium at the State Fire Marshall’s Office in Columbus, Ohio March 10-11, 2018 at a cost not to exceed \$100.00 for meals and lodging. Motion seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach.

Mr. Benson made a motion to approve opening 1 PO for \$708.00 from the General Fund to Vehicle Solutions in the amount of \$708.00 for the purchase of 12 Motorola batteries. Motion seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach.

**Discussion RE:**

- January - 84 runs - 56 transports – Responded to 5 Fire Mutual Aid calls
- Jackson Expo and Law Seminar
- Physicals Complete

**FISCAL OFFICER:**

Mr. Benson made a motion to approve opening 1 BC for \$5,000.00 from the General Fund for Repairs and Maintenance. Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach.

Mr. Urbach made a motion to approve bills of \$13,136.22 paid as presented. Motion seconded by Mr. Benson Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach.

Mr. Urbach made a motion to approve payroll of \$21,338.41 paid as presented. Motion seconded by Mr. Benson Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach.

Mr. Benson made a motion to approve opening 1 PO for \$2,500.00 from the General Fund for Christopher McGeorge as agreed upon at his course completion and State Certification as a Medic. Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach.

Mr. Urbach made a motion to accept Medicare and Insurance payment as payment in full for ambulance transport of former Bethlehem Fire and Rescue member Alpeter. Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach.

**Discussion RE:**

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

**PUBLIC SPEAKS:**

No public speakers at this time.

**ADJOURN:**

No further business coming before the Board, Mr. Snyder made a motion to adjourn at 8:49p.m., seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Snyder and Mr. Urbach.

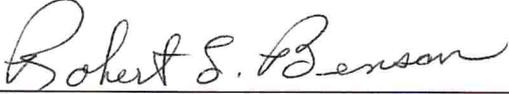
  
\_\_\_\_\_  
Chauntelle Skirtich, Fiscal Officer

ABSENT

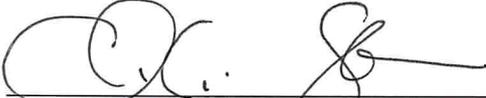
James Savage, Chairman



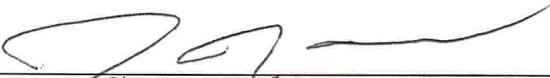
Bryan Bixler, Vice Chairman



Robert Benson, Trustee



Charles Snyder, Trustee



James Urbach, Trustee