

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, DECEMBER 6, 2018 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a regular Session on
Thursday, December 6, 2018 - 7:00p.m. at Navarre Village Hall with
Trustee Benson, Trustee Bixler, Trustee Savage, Trustee Snyder and Trustee Urbach present

Also in Attendance:

Fire Chief - Richard Annen, Attorney Terry Seeberger, Fiscal Officer - Chauntelle Skirtich,
Asst. Chief - T.J. Rombach, and Lt. Shyloah Bragg

Trustee Savage called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Benson made a motion to approve the Minutes of the Regular Meeting on November 8, 2018, seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

PUBLIC SPEAKS:

Joel Bender – Whitaker Myers Insurance – Presentation and answered questions regarding District Insurance Policies through Provident and VFIS renewal for 2019

TRUSTEES:

Mr. Urbach made a motion to approve renewal of liability and property insurance policies for 2019. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Benson made a motion to open a purchase order to Whitaker Myers for \$16,345.00, motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to approve the granting of the easement in final form for gas line subject to new legal description and subject to approval by Village of Navarre Council. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Trustee Bixler – Building update – Soil testing

FIRE CHIEF:

Mr. Benson made a motion to move into Executive Session at 7:43p.m. with Trustees, Chief, Assistant Chief and Fiscal Officer to discuss the potential hiring, termination, suspension, compensation or discipline of a public employee per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Benson:

Roll Call Vote:

Mr. Benson YES
Mr. Bixler YES
Mr. Savage YES
Mr. Snyder YES
Mr. Urbach YES

Mr. Snyder made a motion to move out of Executive Session at 7:56p.m. Motion seconded by Mr. Bixler.
Roll Call Vote:

Mr. Benson YES
Mr. Bixler YES
Mr. Savage YES
Mr. Snyder YES
Mr. Urbach YES

Mr. Benson made a motion to accept 2019 Salary Rates as presented by Chief Annen, attachment 'A', motion seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to set Fiscal Officer Salary for 2019 at \$1,100.00, motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to approve adding Brad Bailey as a new member, motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion approve Ambulance Billing Rates as follows effective Jan. 1, 2019:

BLS - \$700.00
ALS - \$800.00
ALS 2 - \$900.00
Mileage - \$ 20.00 per mile

Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Bixler made a motion to approve purchase of demo Genesis C365 hydraulic cutters from Howell Rescue. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to open a purchase for \$6,600.00 to Howell Rescue, motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Benson made a motion to approve purchase of rescue gloves for at a cost not to exceed \$1,000.00. Motion seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Discussion RE:

- Record month - November 91 calls - 2 major fires
- Chief commend crews on Riverdale fire
- Trainings at PSC Metals with Massillon
- Resignation of Craig Radtka

FISCAL OFFICER:

Mr. Bixler made a motion to approve Fiscal Officer pay invoices through end of year, providing funds are already encumbered for the expense. Motion seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Snyder made a motion to approve bills of \$16,288.96 paid as presented. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Benson made a motion to approve payroll of \$25,132.59 paid as presented. Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to approve Fiscal Officer close all BCs and POs for end of year processing. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to approve and sign November 2018 bank reconciliation. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to approve 2019 Re-Organization meeting be held Jan.3, 2019 at 7pm. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Bixler made a motion to approve 2019 meeting dates as presented, attachment 'B'. Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

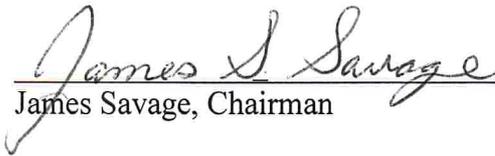
No Public Speaks.

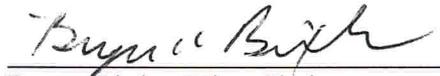
ADJOURN:

No further business coming before the Board, Mr. Snyder made a motion to adjourn at 8:46 p.m., seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

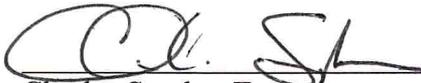


Chauntelle Skirtich, Fiscal Officer


James Savage, Chairman


Bryan Bixler, Vice Chairman


Robert Benson, Trustee


Charles Snyder, Trustee

James Urbach, Trustee

Current

EMT	16	\$11.00	\$64,240.00
Medic	16	\$12.50	\$73,000.00

Payroll	\$137,240.00
Call-backs	\$45,000.00
stipends	\$15,300.00
On-call	\$26,280.00

Total \$223,820.00

All fire and EMS call back are the same rate

Officers \$1 more per call back hour

Lt. \$.75 more per call back hour

Personal

Medic \$13.25	6
EMT \$11.50	17
FF \$8.75	5

On-Call FR-\$25 per shift

New - 2019

EMT	16	\$11.50	\$67,160.00
Medic	16	\$13.25	\$77,380.00

Payroll	\$144,540.00
Call-backs	\$45,000.00
stipends	\$15,300.00
On-call	\$27,375.00

Total \$232,215.00

Stipend

Chief	\$600	1	\$600.00
Asst. Chief	\$250	1	\$250.00
Captain	\$25	4	\$100.00
Lieutenant	\$0	2	\$0.00
EMS Officer	\$200	1	\$200.00
FPB	\$50	1	\$50.00
Equipment	\$75	1	\$75.00

2019

\$1,275.00



Navarre-Bethlehem Joint Fire
District
34 South Main Street, Navarre Ohio 44662
Phone : 330-879-5840 Fax : 330-879-5815
www.erievalleyfire.org

Fire Chief Rick Annen

All Meetings at 7:00 p.m.(unless noted) at Navarre Village Hall

January 2019:	10th
February 2019:	14th
March 2019:	14th
April 2019:	11th
May 2019:	9th
June 2019:	13th
July 2019:	11th
August 2019:	8th
September 2019:	12th
October 2019:	10th
November 2019:	14th
December 2019:	12th