

**MINUTES OF THE REGULAR MEETING OF  
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT  
HELD THURSDAY, APRIL 12, 2018 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a regular Session on  
Thursday, April 12, 2018 - 7:00p.m. at Navarre Village Hall with  
Trustee Benson, Trustee Bixler, Trustee Savage, Trustee Snyder and Trustee Urbach present

Also in Attendance:

Fire Chief - Richard Annen, Attorney Terry Seeberger, Fiscal Officer - Chauntelle Skirtich,  
Asst. Chief - Tom Bragg – Fire Inspector Shanower - Lt. Shyloah Rogers  
Rolli Skibicki Family, Ronald Feucht – Owners Representative for New Station Construction

Trustee Savage called the meeting to order at 7:06 p.m.

**MEETING MINUTES**

Mr. Urbach made a motion to approve the Minutes of the Regular meeting on March 8, 2018, seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

**PUBLIC SPEAKS:**

No Public Speaks

**TRUSTEES:**

Mr. Benson made a motion to approve Inspector Shanower present a ‘Certificate of Heroism’ to Massillon Cable employee Rolli Skibicki seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Inspector Shanower has continued with his inspections as normal.

**Discussion RE:**

- Purchase of Property
- Steps for getting bid packets for new fire station

**FIRE CHIEF:**

Mr. Benson made a motion to move into Executive Session at 7:50p.m. with Trustees, Fiscal Officer, Assistant Chief Bragg and Lt. Shanower to discuss the potential hiring, termination, suspension, compensation or discipline of a public employee per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Snyder.

Roll Call Vote:

|            |     |
|------------|-----|
| Mr. Benson | YES |
| Mr. Bixler | YES |
| Mr. Savage | YES |
| Mr. Snyder | YES |
| Mr. Urbach | YES |

Mr. Snyder made a motion to move out of Executive Session at 8:02p.m. Motion seconded by Mr. Benson.  
Roll Call Vote:

|            |     |
|------------|-----|
| Mr. Benson | YES |
| Mr. Bixler | YES |
| Mr. Snyder | YES |
| Mr. Savage | YES |
| Mr. Urbach | YES |

Mr. Benson made a motion to approve Cypress Engineering create the stamped 'Engineered Drawings' of building necessary to put project out to bid in the future at a cost not to exceed \$12,000.00. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Snyder made a motion to open a purchase order to Cypress Engineering for \$12,000.00 Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Snyder made a motion to approve payment to Cypress Engineering for \$5,000.00 for deposit on the Engineered Drawings. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Benson made a motion approve 8 members attend Automobile Extrication class in Bolivar at a cost or \$8.00 per person in an amount not to exceed \$40.00. Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

**Discussion RE:**

- March - 48 calls - 190 calls year to date
- Resignation of Bart Archinal
- Update on MARCs Radio System
- Squad Repairs
- Cold Water Suits

**FISCAL OFFICER:**

Mr. Urbach made a motion to approve accepting the State of Ohio Department of Commerce – Division of State Fire Marshall Grant in the amount of \$50,000.00 for MARC's Radio System. Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to approve an amended certificate in the amount of \$50,000.00 to the General Fund for the the State of Ohio Department of Commerce – Division of State Fire Marshall Grant in the amount of \$50,000.00 for MARC's Radio System. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Benson made a motion to approve Closing the following 5 POs:

**POs**

PO-18 – Nichols Field Services

PO-20 – Vehicle Solutions

PO-21 – Christopher McGeorge

PO-22 – Fry Heating & Cooling

PO-23 – Wingfoot Commercial Tire/Goodyear

Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Benson made a motion to approve Opening the following 2 POs:

**POs**

\$ 7,000.00 – myCUMortgage, LLC – General Fund

\$ 1,200.00 – Treasurer State of Ohio(UAN) – General & EMS Funds

Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to approve bills of \$33,576.23 paid as presented. Motion seconded by Mr. Snyder Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Urbach made a motion to approve payroll of \$19,716.38 paid as presented. Motion seconded by Mr. Benson Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Snyder made a motion to approve payment of \$7,000.00 to myCUMortgage LLC. . Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

**Discussion RE:**

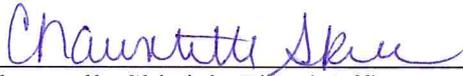
- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

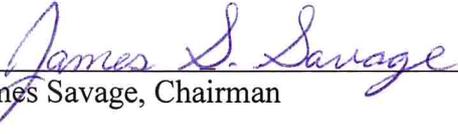
**PUBLIC SPEAKS:**

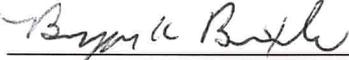
No public speakers at this time.

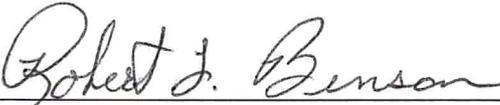
**ADJOURN:**

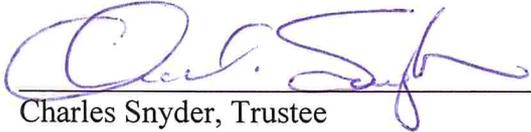
No further business coming before the Board, Mr. Urbach made a motion to adjourn at 8:19p.m., seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

  
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Chauntelle Skirtich, Fiscal Officer

  
\_\_\_\_\_  
James Savage, Chairman

  
\_\_\_\_\_  
Bryan Bixler, Vice Chairman

  
\_\_\_\_\_  
Robert Benson, Trustee

  
\_\_\_\_\_  
Charles Snyder, Trustee

  
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James Urbach, Trustee