

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, SEPTEMBER 13, 2018 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a regular Session on
Thursday, September 13, 2018 - 7:00p.m. at Navarre Village Hall with
Trustee Benson, Trustee Bixler, Trustee Savage, Trustee Snyder and Trustee Urbach present

Also in Attendance:

Fire Chief - Richard Annen, Attorney Terry Seeberger, Fiscal Officer - Chauntelle Skirtich,
Asst. Chief - Tom Bragg -

Trustee Savage called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Benson made a motion to approve the Minutes of the Special Meeting on August 24, 2018, seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Urbach made a motion to approve the Minutes of the Special Meeting on August 30, 2018, seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

PUBLIC SPEAKS:

No Public Speaks

TRUSTEES:

Inspector Shanower –

- Fire Inspection Update

Attorney Seeberger –

- Nichols Field Surveying to do Alley Vacation and Re-Plat

FIRE CHIEF:

Mr. Snyder made a motion to move into Executive Session at 7:07p.m. with Trustees, Fiscal Officer to discuss the potential hiring, termination, suspension, compensation or discipline of a public employee per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Benson:

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Savage	YES
Mr. Snyder	YES
Mr. Urbach	YES

Mr. Benson made a motion to move out of Executive Session at 7:50p.m. Motion seconded by Mr. Snyder.
Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Snyder	YES
Mr. Savage	YES
Mr. Urbach	YES

Mr. Urbach made a motion to remove Tom Austin as Captain and given a last chance to respond to 10% call minimum, motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Savage, Mr. Snyder and Mr. Urbach ABSTAIN – Mr. Bixler

Mr. Urbach made a motion to demote Tom Bragg to Captain 6 and he serve a 1 week suspension effective immediately, and be placed on probation for 1 year, motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Savage, Mr. Snyder and Mr. Urbach ABSTAIN – Mr. Bixler

Mr. Benson made a motion to approve the purchase of a Binder Lift at a cost not to exceed \$650.00 and paid for with Chief's credit card, motion seconded by Mr. Urbach. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to approve new Officer Structure – Attachment 'A' to be added the Policy Manual, seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Savage, Mr. Snyder and Mr. Urbach ABSTAIN – Mr. Bixler

Discussion RE:

- August 71 calls - 563 calls year to date
- Multi-Jurisdictional Training with Massillon, Beach City and Brewster last weekend in September
- Assisting with Navarre Youth Football, Fairless Football and Music in the Park
- Annual Driver Training and Policy Review
- Annual hose testing to be done in October
- Annual physicals

FISCAL OFFICER:

Mr. Benson made a motion to approve Closing the following 2 BCs and 1 PO:

BCs

BC-1 – Other Expenses

BC-12 – Workers Compensation

PO

PO-7 – SuperFleet Mastercard

Motion seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Bixler made a motion to approve Opening the following BCvand PO:

BC

\$ 7,500.00 – Other Expenses – General Fund

PO

\$ 4,500.00 – SuperFleet Mastercard – General and EMS Funds

Motion seconded by Mr.Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach,

Mr. Snyder made a motion to approve Opening the following Then & Now PO and the Board President sign Cost of Training Agreement letter for Joshua Lyon:

PO

\$ 970.00 – Canton City Schools

Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Benson made a motion to approve bills of \$62,363.61 paid as presented. Motion seconded by Mr. Urbach Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Urbach made a motion to approve payroll of \$22,480.14 paid as presented. Motion seconded by Mr. Benson Voting YES – Mr. Benson, Mr. Savage, Mr. Snyder and Mr. Urbach. ABSTAIN - Mr. Bixler,

Mr. Bixler made a motion to approve reimbursement of parts for Squad #3 to Alex Menges in the amount of \$21.28, motion seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Discussion RE:

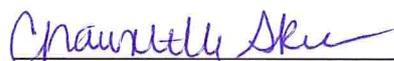
- Update on Receipts
- Update on status of securing financing for the new Fire Station/Administrative
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

No Public Speaks.

ADJOURN:

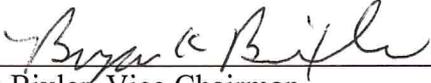
No further business coming before the Board, Mr. Benson made a motion to adjourn at 8:37p.m., seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.



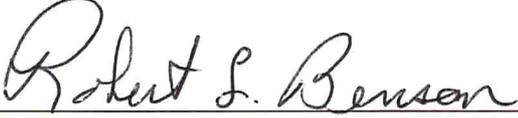
Chauntelle Skirtich, Fiscal Officer

Absent 10/11/18

James Savage, Chairman



Bryan Bixler, Vice Chairman



Robert Benson, Trustee



Charles Snyder, Trustee

Absent 10/11/18

James Urbach, Trustee