

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, JULY 12, 2018 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a regular Session on
Thursday, July 12, 2018 - 7:00p.m. at Navarre Village Hall with
Trustee Benson, Trustee Bixler, Trustee Savage, and Trustee Snyder present

Absent:

Trustee Urbach – Arrived at 7:05pm

Also in Attendance:

Fire Chief - Richard Annen, Attorney Terry Seeberger, Fiscal Officer - Chauntelle Skirtich,
Asst. Chief - Tom Bragg -

Trustee Savage called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Bixler made a motion to approve the Minutes of the Regular meeting on June 14, 2018, seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, and Mr. Snyder.

PUBLIC SPEAKS:

No Public Speaks

TRUSTEES:

Inspector Shanower –

- Increase in use of Knox Boxes
- Request for donation to purchase materials for Fire Prevention Week

Mr. Bixler made a motion to donate \$250.00 toward materials to be used for Fire Prevention Week, seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Benson made a motion to approve Fiscal Officer advertise for Bids for construction of new Fire Station and Administrative Offices, seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Attorney Seeberger updated the Board on the conveyance of parcel # 1280028 from Bethlehem Township Trustees and next steps necessary to move forward with the new building on parcel # 10010162, requesting a variance from the Village of Navarre Zoning Board, also a partial alley vacation to be approved by Village of Navarre Council.

Mr. Benson made a motion to approve the Board President sign a Zoning application for an area variance on the new property for the proposed new building, seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Discussion RE:

- Partial road closure on Brinker scheduled for Aug. 6-15
- Battle of the Bats in Navarre-Bethlehem Park July 19-22
- Navarre Board of Zoning scheduled for Aug. 1, 2018 @6:00 for BZA hearing re: variance

FIRE CHIEF:

Mr. Snyder made a motion to move into Executive Session at 7:58p.m. with Trustees, Fiscal Officer to discuss the potential hiring, termination, suspension, compensation or discipline of a public employee per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Bixler:

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Savage	YES
Mr. Snyder	YES
Mr. Urbach	YES

Mr. Benson made a motion to move out of Executive Session at 8:08p.m. Motion seconded by Mr. Bixler.
Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Snyder	YES
Mr. Savage	YES
Mr. Urbach	YES

Mr. Snyder made a motion to approve the new ‘Cost of Training’ agreement as presented by Fire Chief – Attachment ‘A’, motion seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Bixler made a motion to approve the Board President sign disciplinary letters to Tom Austin and Brad Shaffer for failure to make the required number of calls, seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Bixler made a motion to accept the resignations of Greg Echelberry, Christine McGeorge, and David Neff, motion seconded by Mr. Snyder. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to request reimbursement of \$800.00 from former member David Neff for training he received and resigning prior to serving the required 3 years with the District, seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Discussion RE:

- June 61 calls - 425 calls year to date
- Live Fire Training at Luthi's towing July 21, 2018
- Scheduling Live Burn Training on property on Riverland
- Radio Room Computer upgraded

FISCAL OFFICER:

Mr. Urbach made a motion to approve Closing the following 2 POs:

POs

PO-24 – MyCUMortgage

PO-27 – McKinley

Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Bixler made a motion to approve Opening the following Then & Now PO:

PO

\$ 691.20 – Stark State College

Motion seconded by Mr. Snyder. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach

Mr. Urbach made a motion to approve Opening the following 2 POs:

PO

\$ 9,000.00 – Finley Fire

\$ 3,000.00 – Stark State College

Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach,

Mr. Benson made a motion to approve bills of \$20,204.94 paid as presented. Motion seconded by Mr. Urbach Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Snyder made a motion to approve payroll of \$18,329.16 paid as presented. Motion seconded by Mr. Benson Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Bixler made a motion to approve reimbursement of parts for Squad #3 to Alex Menges in the amount of \$21.28, motion seconded by Mr. Urbach. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Discussion RE:

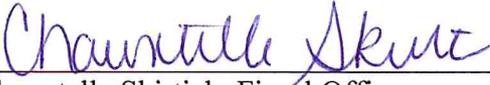
- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

No Public Speaks.

ADJOURN:

No further business coming before the Board, Mr. Benson made a motion to adjourn at 8:37p.m., seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.



Chauntelle Skirtich, Fiscal Officer

James Savage, Chairman



Bryan Bixler, Vice Chairman



Robert Benson, Trustee

Charles Snyder, Trustee



James Urbach, Trustee



Erie Valley Fire & Rescue

34 S. Main St. Navarre Ohio 44662

AGREEMENT REGARDING COST OF TRAINING

Per policy 1001 of the Navarre-Bethlehem Joint Fire District Policies and Procedure, the Fire District will pay the cost of training new members. The Fire District will pay for EMT-B and Volunteer Fire Fighter training. The new member must pass the class and all testing within one year of the end of the classroom.

This cost will include the cost of the course, books and testing.

The new member will sign this agreement to provide 36 months of service to the Fire District. The new member must maintain good standings under the Fire District's applicable attendance and training policies.

If the new member fails to complete the 36 months of service, he/she agrees to reimburse the Fire District a pro-rata amount of the Fire District's cost of EMT-B and Volunteer Fire Fighter training, pro-rated as a percent of the 36 months service not completed by the new member.

Where the Fire District pays the cost of Firefighter 1, Firefighter 2, EMT-A and Paramedic training, the new member will provide 48 months of service to the Fire District, and failure to complete the 48 months will subject the new member to an obligation to reimburse the Fire District a pro-rata amount of its cost of such training.

Cost of the course _____ Cost of the books _____ Testing _____

Total cost of the course _____

Date finished class _____

SO AGREED BY THE PERSONS SIGNING BELOW

Member _____ Date _____

Fire Chief Rick Annen _____ Date _____

Board Member _____ Date _____