

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, April 13, 2017 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a Regular Session on
Thursday, April 13, 2017 - 7:00p.m. at Navarre Village Hall with
Trustee Urbach, Trustee Savage, Trustee Benson, and Trustee Bixler present
Trustee Feucht - absent

Also in Attendance:

Fire Chief - Richard Annen, Attorney Terry Seeburger, Fiscal Officer - Chauntelle Skirtich,
Asst. Chiefs - Tom Bragg and Mike Cupples,

Trustee Urbach called the meeting to order at 7:00 p.m.

REGULAR MEETING MINUTES

Mr. Savage made a motion to approve the Minutes of the Regular meeting on March 9, 2017 as distributed, seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, and Mr. Urbach

PUBLIC SPEAKS:

No Public Speaks

CHAIRMAN:

Mr. Bixler moved to approve moving the ‘Hitching Post’ to Fire Station property at the Ohio Street Station Motion seconded by Mr. Savage. Voting YES: Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Fire Inspection update given by Chief Annen for Inspector Shanower.

Mr. Benson moved to approve Fire Inspector Shanower to spend \$250.00 on fire prevention materials to be handed out during Fire Prevention week presentations. Motion seconded by Mr. Savage.

Voting YES: Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach

FIRE CHIEF:

Mr. Savage made a motion to move into Executive Session at 7:14p.m. with Trustees, Fiscal Officer to discuss the potential hiring, termination, suspension, compensation or discipline of a public employee per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Benson.

Roll Call Vote:

Mr. Urbach	YES
Mr. Benson	YES
Mr. Bixler	YES
Mr. Savage	YES

Mr. Savage made a motion to move out of Executive Session at 7:25p.m. Motion seconded by Mr. Benson
Roll Call Vote:

Mr. Urbach	YES
Mr. Benson	YES
Mr. Bixler	YES
Mr. Savage	YES

Mr. Benson made a motion to terminate Probationary Employee Mike Parks effective immediately. Motion seconded by Mr. Savage.

Roll Call Vote:

Mr. Urbach	YES
Mr. Benson	YES
Mr. Bixler	YES
Mr. Savage	YES

Mr. Benson made a motion to approve moving Capt. Chad Shaffer back to the position of Fire Fighter at his request effective immediately. Motion seconded by Mr. Savage.

Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Savage made a motion to approve promote TJ Rombach to the position of Captain, and promote Shyloah Rogers and Ryan Shanower to each Lieutenant effective immediately. Motion seconded by Mr. Bixler.

Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Savage made a motion to appoint David Wright and Toshia Myers as 6 month probationary members. Motion seconded by Mr. Bixler. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Benson made a motion to approve the purchase of a Ford Explorer for use by the Fire Chief vehicle. Motion seconded by Mr. Savage. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Benson made a motion to approve Opening the following PO's

PO

\$ 30,235.00 = George Waikem Ford

\$ 3,231.00 = Vehicle Solutions

Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Benson made a motion to increase the monthly salary for the Fiscal Officer to \$1,000.00 effective May 1, 2017 Motion seconded by Mr. Bixler. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Discussion RE:

- March – Call Reports and Updates
- Stickers to notify residents of change/reduction of phone numbers

FISCAL OFFICER:

Mr. Bixler made a motion to approve and sign the Bank Reconciliations for December 2016 – March 2017
Motion seconded by Mr. Savage. Voting YES: Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Savage made a motion to approve Closing the following 4 PO's

PO's

PO – 4 – Stark State College

PO – 10 – iPad Mobile Solutions

PO – 11 – Mel Wacker Signs

PO – 12 – Treasurer State of Ohio(DAS/CoOp)

Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Benson made a motion to approve Opening the following PO

PO

\$ 4,200.00 = Buckeye Career Center

Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Savage made a motion to approve bills of \$13,728.43 paid as presented. Motion seconded by Mr. Bixler
Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Bixler made a motion to approve payroll of \$16,275.19 paid as presented. Motion seconded by Mr. Savage.
Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht, and Mr. Savage

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board
- Vehicle Titles from the Village of Navarre

PUBLIC SPEAKS:

No public speakers at this time.

TRUSTEES:

Discussion RE:

Trustee Bixler:

- Buck Hill Fabricators – Thank you
- Starting preventative maintenance on vehicles at All American– new engine first

Mr. Benson made a motion to approve adding 3 folding steps and a handrail to the new engine at a cost not to exceed \$845.00. Motion seconded by Mr. Savage. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Savage made a motion to approve opening a PO for Northern Mobile for repairs on 1997 Ambulance received from the Village of Navarre in the amount of \$1,000.00. Motion seconded by Mr. Bixler. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Trustee Benson:

- Village resident Ken Youngman attended Village of Navarre Council meeting to commend Erie Valley Fire & Rescue
- Thank you to Attorney Seeburger for his attendance and input at our meetings

ADJOURN:

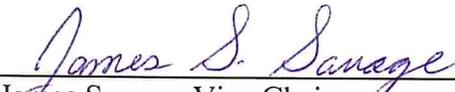
No further business coming before the Board, Mr. Bixler made a motion to adjourn at 8:18p.m., seconded by Mr. Savage Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.



Chauntelle Skirtich, Fiscal Officer



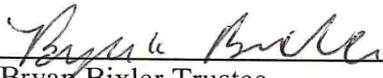
James Urbach, Chairman



James Savage, Vice Chairman



Robert Benson, Trustee



Bryan Bixler, Trustee

Absent

Ron Feucht, Trustee