

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, NOVEMBER 8, 2018 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a regular Session on
Thursday, November 8, 2018 - 7:00p.m. at Navarre Village Hall with
Trustee Benson, Trustee Bixler, Trustee Savage, Trustee Snyder and Trustee Urbach present

Also in Attendance:

Fire Chief - Richard Annen, Attorney Terry Seeberger, Fiscal Officer - Chauntelle Skirtich,
EMS Officer Alex Menges, Fire Inspector Ryan Shanower, and Captain Tom Bragg

Trustee Savage called the meeting to order at 7:00 p.m.

MEETING MINUTES

Mr. Benson made a motion to approve the Minutes of the Regular Meeting on Oct. 11, 2018, seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, and Mr. Snyder - ABSTAIN – Mr. Savage and Mr. Urbach

PUBLIC SPEAKS:

No Public Speaks

TRUSTEES:

Inspector Shanower –

- Fire Inspection Update
- Fire Prevention Week Update

Trustee Bixler –

- Building update – unexpected gas line discovered – will be moved by Columbia Gas at no cost to Fire District
- Easement for sewer line

Mr. Urbach made a motion to approve Resolution 2018-3 – A Resolution to Accept the Vacation of unimproved Alley between parcels 1280028 and 10010162 etc., Motion seconded by Mr. Snyder:

Roll Call Vote:

Mr. Benson	YES
Mr. Bixler	YES
Mr. Savage	YES
Mr. Snyder	YES
Mr. Urbach	YES

Mr. Urbach made a motion to approve T. Rowley Lawns remove trees for sewer line at a cost not to exceed \$1,600.00, motion seconded by Mr. Snyder. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

FIRE CHIEF:

Mr. Urbach made a motion to approve termination of member Tom Austin for failure to make required number of calls, motion seconded by Mr. Snyder. Voting - YES – Mr. Benson, Mr. Savage, Mr. Snyder and Mr. Urbach. ABSTAIN – Mr. Bixler

Mr. Benson made a motion to approve members attend the Jackson Fire Expo January 26th and 27th at a cost not to exceed \$960.00, motion seconded by Mr. Snyder. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Benson made a motion to approve adding Peter Parsons as a new probationary member, motion seconded by Mr. Urbach. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Snyder made a motion to approve Chief and Fiscal Officer sign L.O. G. I. C. Dispatch Contract for 2019. Motion seconded by Mr. Urbach. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Benson made a motion to approve Chief order turn out gear in volume to get a discount with half being paid in 2018 and half in 2019. Motion seconded by Mr. Urbach. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Discussion RE:

- October call update

FISCAL OFFICER:

Mr. Snyder made a motion to approve closing the following 3 POs:

PO

PO-11 – Ipad Mobile Solutions

PO-16 – T. Rowley Lawns LLC.

PO-19 – Motorola Solutions, Inc.

Motion seconded by Mr. Benson. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Urbach made a motion to approve Opening the following 3 PO's:

PO

\$ 7,300.00 – Treasurer of State - Audit

\$ 1,800.00 – T. Rowley Lawns LLC

\$ 960.00 – JTPFF Local 2280

Motion seconded by Mr. Bixler. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Snyder made a motion to approve bills of \$8,707.90 paid as presented. Motion seconded by Mr. Bixler. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Benson made a motion to approve payroll of \$20,196.41 paid as presented. Motion seconded by Mr. Bixler. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach..

Mr. Benson made a motion to approve the following transfers:

\$10,000.00 from 1000-110-590 to 1000-110-100 for Salaries

\$ 1,800.00 from 1000-110-590 to 1000-110-312 for Audit Expenses

Motion seconded by Mr. Bixler. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Snyder made a motion to approve and sign the January-October 2018 Bank Reconciliations. Motion seconded by Mr. Benson. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Mr. Snyder made a motion to approve moving the December meeting of the Board to Thursday Dec. 6, 2018 at 7:00pm. Motion seconded by Mr. Benson. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach.

Discussion RE:

- Update on Receipts
- Update on Audit
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

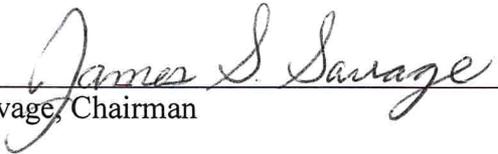
No Public Speaks.

ADJOURN:

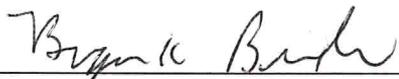
No further business coming before the Board, Mr. Urbach made a motion to adjourn at 8:02 p.m., seconded by Mr. Bixler. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder and Mr. Urbach



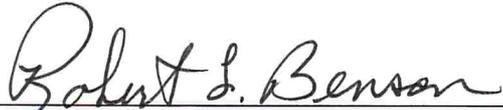
Chauntelle Skirtich, Fiscal Officer



James Savage, Chairman



Bryan Bixler, Vice Chairman



Robert Benson, Trustee



Charles Snyder, Trustee



James Urbach, Trustee