

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, SEPTEMBER 14, 2017 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a Regular Session on
Thursday, Sept, 14, 2017 - 7:00p.m. at Navarre Village Hall with
Trustee Urbach, Trustee Savage, Trustee Benson, Trustee Bixler and Trustee Feucht present

Also in Attendance:

Fire Chief - Richard Annen, Attorney Terry Seeburger, Fiscal Officer - Chauntelle Skirtich,
Asst. Chief - Tom Bragg – Lt. Shyloah Rogers – Lt. Ryan Shanower – FF/EMT Tom Austin

Trustee Urbach called the meeting to order at 7:00 p.m.

REGULAR MEETING MINUTES

Mr. Savage made a motion to approve the Minutes of the Regular meeting on August 17, 2017 as distributed, seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach

PUBLIC SPEAKS:

No Public Speaks

CHAIRMAN:

Fire Inspection update given by Inspector Shanower.

FIRE CHIEF:

Mr. Savage made a motion to approve the Fire Chief to move forward with purchase of a new ambulance at a cost not to exceed \$90,200.00. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach

Mr. Bixler made a motion to approve Opening the following 3 PO's:

PO

\$ 90,200.00 = RSVP

\$ 3,000.00 = Pro Art

\$ 3,500.00 = All American Fire Equipment

Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach.

Mr. Benson made a motion to move into Executive Session at 7:37p.m. with Trustees, Fiscal Officer to discuss the potential hiring, termination, suspension, compensation or discipline of a public employee per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Feucht.

Roll Call Vote:

Mr. Benson YES
Mr. Bixler YES
Mr. Feucht YES
Mr. Savage YES
Mr. Urbach YES

Mr. Feucht made a motion to move out of Executive Session at 7:51p.m. Motion seconded by Mr. Savage

Roll Call Vote:

Mr. Benson YES
Mr. Bixler YES
Mr. Feucht YES
Mr. Savage YES
Mr. Urbach YES

Mr. Feucht made a motion to approve accept the resignation of Assistant Chief Mike Cupples. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach

Mr. Feucht made a motion to approve promote Tom Austin to the position of Captain, effective immediately. Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach.

Mr. Feucht made a motion to increase the EMS Liaison stipend by \$50.00 per month and pay the Fire District mechanic a monthly stipend of \$50.00 effective immediately. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach.

Mr. Bixler made a motion to move into Executive Session at 8:04p.m. with Trustees, Fiscal Officer to discuss the potential acquisition of real estate and potential terms for said acquisition and negotiating strategy per Ohio Revised Code Section 121.22(G)(2). Motion seconded by Mr. Savage.

Roll Call Vote:

Mr. Benson YES
Mr. Bixler YES
Mr. Feucht YES
Mr. Savage YES
Mr. Urbach YES

Mr. Benson made a motion to move out of Executive Session at 8:20p.m. Motion seconded by Mr. Feucht

Roll Call Vote:

Mr. Benson YES
Mr. Bixler YES
Mr. Feucht YES
Mr. Savage YES
Mr. Urbach YES

Discussion RE:

- August – Call Reports(77 calls) and Updates
- Accounts Receivable reviewed with Ohio Billing
- Resignation of member Stephanie Morris – moved out of area

- Haz Mat class in November - provided by State of Ohio
- Update on sale of equipment
- Air Conditioner at Ohio Street Station

FISCAL OFFICER:

Mr. Bixler made a motion to approve Closing the following 4 BCs and 3 POs:

BCs

- BC – 8 – EMS Fund
- BC – 12 – General Fund
- BC – 13 – General Fund
- BC – 14 – General Fund

POs

- PO – 15 – iPad Mobile Solutions
- PO – 21 – All American Fire Equipment
- PO – 32 – Physio-Control

Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach.

Mr. Bixler made a motion to approve Opening the following 3 BCs and 2 POs:

BCs

- \$ 7,000.00 = General Fund – Other Expenses
- \$ 3,000.00 = General Fund – Other Supplies & Materials
- \$ 3,500.00 = EMS Fund – Other Expenses

POs

- \$ 1,950.00 = Fenton Fire
- \$ 2,000.00 = Northern Mobile – EMS

Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach.

Mr. Savage made a motion to approve bills of \$64,398.58 paid as presented. Motion seconded by Mr. Bixler Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach.

Mr. Savage made a motion to approve payroll of \$21,299.35 paid as presented. Motion seconded by Mr. Bixler Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach.

Mr. Benson made a motion to approve an amended certificate in the amount of \$21,500.00 to the General Fund for the sale of the 2006 Horton Ambulance. Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach.

Mr. Benson made a motion to approve an amended certificate in the amount of \$12,000.00 to the EMS Fund for increased revenue. Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach.

Mr. Savage made a motion to approve and sign the May, June and July 2017 Bank Reconciliations. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach.

Mr. Savage made a motion to approve check # 1876 in the amount of \$105.00 to the National Fire Safety Council Inc. Motion seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach.

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board
- Vehicle Titles from the Village of Navarre

PUBLIC SPEAKS:

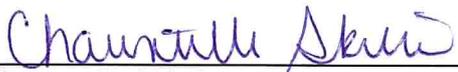
No public speakers at this time.

TRUSTEES:

Next Meeting: October 12th, 2017

ADJOURN:

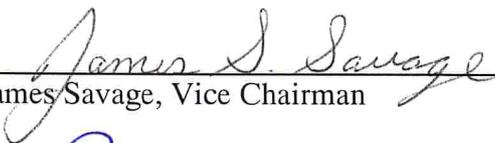
No further business coming before the Board, Mr. Feucht made a motion to adjourn at 8:25p.m., seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage, and Mr. Urbach.



Chauntelle Skirtich, Fiscal Officer



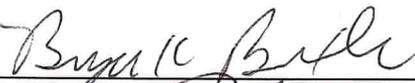
James Urbach, Chairman



James Savage, Vice Chairman



Robert Benson, Trustee



Bryan Bixler, Trustee



Ron Feucht, Trustee