

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, July 13, 2017 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a Regular Session on
Thursday, July 13 2017 - 7:00p.m. at Navarre Village Hall with
Trustee Urbach, Trustee Savage, Trustee Benson, and Trustee Bixler present

Absent:

Trustee Feucht

Also in Attendance:

Fire Chief - Richard Annen, Attorney Terry Seeburger, Fiscal Officer - Chauntelle Skirtich,
Asst. Chiefs - Tom Bragg and Mike Cupples, - Lt. Shyloah Rogers

Trustee Urbach called the meeting to order at 7:00 p.m.

REGULAR MEETING MINUTES

Mr. Savage made a motion to approve the Minutes of the Regular meeting on June 8, 2017 as distributed, seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, and Mr. Urbach

PUBLIC SPEAKS:

No Public Speaks

CHAIRMAN:

Fire Inspection update given by Inspector Shanower: 44 businesses have been inspected and given checklists, 10 sites have been approved.

Mr. Benson made a motion to participate in the 'Fire Pup' program. Motion seconded by Mr. Savage. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

FIRE CHIEF:

Mr. Benson made a motion to accept the 'Priority One' grant from the State of Ohio in the amount of \$34,225.00 for the purchase of new monitor. Motion seconded by Mr. Bixler. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Benson made a motion to approve the purchase of 3 new cardiac monitors from Zoll Medical Corporation Motion seconded by Mr. Savage. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Benson made a motion to approve Opening the following PO:

PO

\$ 58,000.00 = Zoll Medical Corporation

Motion seconded by Mr. Savage.

Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Benson made a motion to approve an annual clothing allowance of \$125.00 per member for members responding to at least 20% of calls. Motion seconded by Mr. Urbach. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach. – Chief to provide Fiscal Officer with list of members eligible for clothing allowance.

Mr. Savage made a motion to approve Chief to review Accounts Receivable with Ohio Billing to recommend delinquent accounts for collections. Motion seconded by Mr. Bixler. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Bixler made a motion to open a PO to Fire Hose Direct in the amount of \$1,500.00. Motion seconded by Mr. Benson. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach

Discussion RE:

- June – 47 Call Reports and Updates
- Letters/Warning sent to members failing to make 10% of calls
- Battle of the Bats – Navarre Bethlehem Park – July 14-16
- Marks radio system
- Area Fire Chiefs meeting monthly
- Erie Valley Fire & Rescue Association Golf Outing – August 27, 2017

FISCAL OFFICER:

Mr. Benson made a motion to approve Closing the following BC and 8 POs:

BC

BC – 10 – General Fund

POs

PO – 5 – Whitaker-Myers

PO – 20 – Northern Mobile

PO – 6 – SuperFleet

PO – 25 – Ohio BWC

PO – 7 – All American Fire Equipment

PO – 26 – Physio-Control

PO – 17 – George Waikem Ford

PO – 27 – DOC's Lawn & Garden

Motion seconded by Mr. Savage. Voting YES: Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Savage made a motion to approve Opening the following 3 POs

PO

\$ 4,000.00 = SuperFleet Mastercard

\$ 3,000.00 = George Waikem Ford

\$ 9,000.00 = Whitaker-Myers

Motion seconded by Mr. Bixler. Voting YES: Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Savage made a motion to approve bills of \$53,195.07 paid as presented. Motion seconded by Mr. Bixler Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Benson made a motion to approve payroll of \$14,728.05 paid as presented. Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, and Mr. Urbach

Mr. Benson made a motion to approve an amended certificate in the amount of \$78,500.00 to the General Fund for the sale of the 2002 E-One Typhoon to the Village of Beach City. Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, and Mr. Urbach

Mr. Bixler made a motion to approve check # 1758 in the amount of \$3,231.00 to Vehicle Solutions. Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, and Mr. Urbach

Discussion RE:

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board
- Reminder August meeting date moved to August 17, 2017

PUBLIC SPEAKS:

No public speakers at this time.

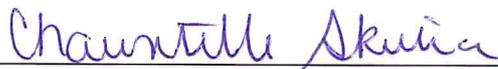
TRUSTEES:

Trustee Bixler

- Update on sale of equipment

ADJOURN:

No further business coming before the Board, Mr. Savage made a motion to adjourn at 8:03p.m., seconded by Mr. Benson Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.



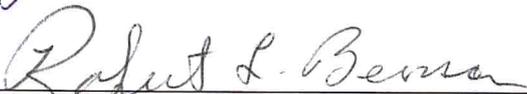
Chauntelle Skirtich, Fiscal Officer



James Urbach, Chairman



James Savage, Vice Chairman



Robert Benson, Trustee



Bryan Bixler, Trustee

Absent

Ron Feucht, Trustee