

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, July 7, 2016 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a Regular Session on
Thursday, July 7, 2016 - 7:00p.m. at Navarre Village Hall with
Trustee Benson, Trustee Urbach, Trustee Kirby

Also in Attendance:

Fiscal Officer - Chauntelle Skirtich, Firefighter/Medic – Shyloah Rogers, Attorney – Terry Seeberger

Absent:

Trustee Bixler and Trustee Feucht

Chairman Benson called the meeting to order at 7:00 p.m.

REGULAR MEETING MINUTES

Mr. Urbach made a motion to approve the Minutes of the Regular meeting on June 2, 2016 as distributed, seconded by Mr. Kirby.

Voting YES – Mr. Benson, Mr. Urbach, and Mr. Kirby

PUBLIC SPEAKS:

No Public Speaks

CHAIRMAN:

Mr. Kirby made a motion to approve Resolution # 2016–4, A Resolution to proceed with placing a question of an additional tax to the electorate for Fire and EMS services, motion seconded by Mr. Feucht

Roll Call Vote:	Mr. Benson	YES
	Mr. Urbach	YES
	Mr. Bixler	ABSENT
	Mr. Feucht	ABSENT
	Mr. Kirby	YES

FIRE CHIEF:

Mr. Urbach made a motion to accept the ‘Training and Equipment Grant’ in the amount of \$4,250.00 from the Ohio EMFTS Board, seconded by Mr. Kirby. Voting YES – Mr. Benson, Mr. Urbach, and Mr. Kirby

Mr. Urbach made a motion to approve the purchase of an automated CPR machine at a cost not to exceed \$13,654.40 with \$4,250.00 to be reimbursed by the ‘Training and Equipment Grant’, seconded by Mr. Kirby. Voting YES – Mr. Benson, Mr. Urbach, and Mr. Kirby

Mr. Urbach made a motion to approve Opening 1 Fire/EMS Fund PO:

\$13,654.40 = Physio-Control

motion seconded by Mr. Kirby.

Voting YES – Mr. Benson, Mr. Urbach, and Mr. Kirby

Mr. Urbach made a motion to approve new hourly pay rate changes as follows and eliminate the EMS Stipend:

EMT Calls – On-Duty = \$10.00 Answered Calls = \$10.00

EMT Calls Answered 11:30 p.m. -5:30 a.m. = \$12.00

Fire Calls = \$8.25

motion seconded by Mr. Kirby.

Voting YES – Mr. Benson, Mr. Urbach, and Mr. Kirby

Discussion RE:

- Annual Evaluation Plan for Officers
- EMT Training – Completed by 6 – State test passed by 2
- June/July call reports
- Provided Mutual Aid to North Lawrence for CountryFest held at Clay’s Park
- District Fire Fighter Association Golf Outing – Aug. 28, 2016 – Elms – Chicken BBQ – Oct. 8, 2016 – Ohio Station

FISCAL OFFICER:

Mr. Urbach made a motion to approve bills of \$10,865.76 paid as presented. Motion seconded by Mr. Kirby.

Voting YES – Mr. Benson, Mr. Urbach, and Mr. Kirby

Mr. Urbach made a motion to approve payroll of \$14,755.28 paid as presented. Motion seconded by Mr. Kirby.

Voting YES – Mr. Benson, Mr. Urbach, and Mr. Kirby

Mr. Urbach made a motion to approve Fiscal Officer to make Interfund Transfers as deemed necessary to meet operational needs. Motion seconded by Mr. Kirby.

Voting YES – Mr. Benson, Mr. Urbach, and Mr. Kirby

Mr. Urbach made a motion to approve Fiscal Officer to increase appropriations based on monthly revenue being higher than initially expected. Motion seconded by Mr. Kirby.

Voting YES – Mr. Benson, Mr. Urbach, and Mr. Kirby

Mr. Urbach made a motion to approve Opening 1 Then & Now General Fund PO:

\$1,568.00 = Whitaker-Myers Group

motion seconded by Mr. Kirby.

Voting YES – Mr. Benson, Mr. Urbach, and Mr. Kirby

Mr. Urbach made a motion to approve Opening 1 General Fund PO:

\$4,549.00 = Whitaker-Myers Group

motion seconded by Mr. Kirby.

Voting YES – Mr. Benson, Mr. Urbach, and Mr. Kirby

Discussion RE:

- Update on Deposits
- Financial Reports available for review –provided in digital format to Board
- Budget Process for 2017

PUBLIC SPEAKS:

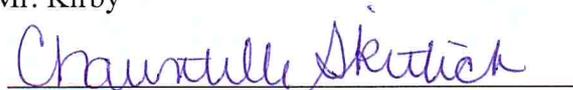
No public speakers at this time.

TRUSTEES:

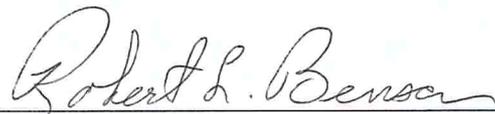
ADJOURN:

No further business coming before the Board, Mr. Urbach made a motion to adjourn at 7:45 p.m., seconded by Mr. Kirby.

Voting YES – Mr. Benson, Mr. Urbach, and Mr. Kirby



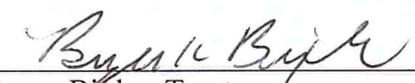
Chauntelle Skirtich, Fiscal Officer



Robert Benson, Chairman

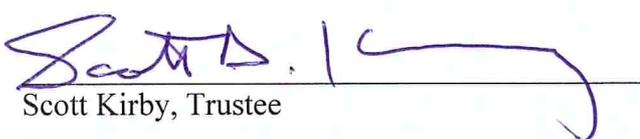


James Urbach, Vice Chairman



Bryan Bixler, Trustee

Ron Feucht, Trustee



Scott Kirby, Trustee