

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, March 9, 2017 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a Regular Session on
Thursday, March 9, 2017 - 7:00p.m. at Navarre Village Hall with
Trustee Urbach, Trustee Savage, Trustee Benson, and Trustee Bixler present
Trustee Feucht - absent

Also in Attendance:

Fire Chief - Richard Annen, Fiscal Officer - Chauntelle Skirtich,
Asst. Chiefs - Tom Bragg and Mike Cupples, Fire Inspector – Ryan Shanower
FF/Medics – Shyloah Rogers and Greg Echelberry

Trustee Urbach called the meeting to order at 7:00 p.m.

REGULAR MEETING MINUTES

Mr. Benson made a motion to approve the Minutes of the Regular meeting on January 12, 2017 as distributed, seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, and Mr. Urbach

Mr. Benson made a motion to approve the Minutes of the Regular meeting on February 9, 2017 as distributed, seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage, and Mr. Urbach

PUBLIC SPEAKS:

No Public Speaks

CHAIRMAN:

Mr. Benson moved to approve Resolution 2017-1 – Authorizing the District to expend funds to participate in the State of Ohio Cooperative Purchasing Program, motion seconded by Mr. Bixler.

Voting YES: Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Bixler moved to approve Resolution 2017-2 – Acceptance of Fire and Rescue Vehicles from the Village of Navarre, Motion seconded by Mr. Savage.

Roll Call Vote :	Mr. Benson	<u>YES</u>
	Mr. Bixler	<u>YES</u>
	Mr. Savage	<u>YES</u>
	Mr. Urbach	<u>YES</u>

Fire Inspector Ryan Shanower presented a new letter regarding inspections for Board approval.

Mr. Bixler moved to approve the letter as presented, motion seconded by Mr. Savage.

Voting YES: Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

The Board thanked Inspector Shanower for his new approach with the inspections and commended him on the way he handled the constructive criticism he received at the last meeting.

FIRE CHIEF:

Mr. Benson made a motion to move into Executive Session at 7:25p.m. with Trustees, Fiscal Officer and Assistant Chief Mike Cupples to discuss the potential hiring, termination, suspension, compensation or discipline of a public employee per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Savage.

Roll Call Vote:

Mr. Urbach	YES
Mr. Benson	YES
Mr. Bixler	YES
Mr. Savage	YES

Mr. Benson made a motion to move out of Executive Session at 7:50p.m. Motion seconded by Mr. Savage

Roll Call Vote:

Mr. Urbach	YES
Mr. Benson	YES
Mr. Bixler	YES
Mr. Savage	YES

Mr. Benson made a motion to approve promote TJ Rombach to the position of Lieutenant effective March 9, 2017. Motion seconded by Mr. Savage.

Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Savage made a motion to accept the resignations of Emily Bodak and Brad Shaffer. Motion seconded by Mr. Bixler. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Bixler made a motion to appoint Mike Parks(Fire Fighter/EMT)and Craig Radtka(Fire Fighter/EMT) as 6 month probationary members, seconded by Mr. Savage.

Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Bixler made a motion to table hiring a third probationary member pending further investigation. Motion seconded by Mr. Savage. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Benson made a motion to approve the re-lettering of Engine 1 and Grass Truck 5. Motion seconded by Mr. Savage. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Benson made a motion to approve opening a PO to Pro-Art in the amount of \$1,500.00 for the purpose of re-lettering vehicles. Motion seconded by Mr. Savage. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Discussion RE:

- Lexipol Policy – Working with Police Chief - Target Date of April 1 to have book complete
- Review of Officers every 2 years
- First Responder Available – working very well

- Reduction of phone lines – time to provide residents with essential information before canceling any numbers. Keeping 330-879-2112 as non-emergency phone #. Target date May 1, 2017.
- Benefit Dinner went very well. Not only raised money for a good cause but was also a good team building experience
- Mutual Aid Manual put together by TJ Rombach

FISCAL OFFICER:

Mr. Savage made a motion to approve 2017 Permanent Budget of \$611,032.31 as presented (Attachement ‘A’) Motion seconded by Mr. Bixler. Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Benson made a motion to approve Opening the following PO’s and BC’s

PO’s

\$ 2,500.00 = Bound Tree Medical – EMS Fund

\$ 1,200.00 = Ipad Mobile Solutions – EMS Funds

BC’s

\$ 2,500.00 = Repairs and Maintenance – General Fund

Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Savage made a motion to approve bills of \$10,166.35 paid as presented. Motion seconded by Mr. Bixler Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Bixler made a motion to approve payroll of \$16,705.05 paid as presented. Motion seconded by Mr. Savage. Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht, and Mr. Savage

Mr. Bixler made a motion to approve the Fiscal Officer sign the agreement with T. Rowley Lawncare for the 2017 mowing season. Motion seconded by Mr. Savage
Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Mr. Benson made a motion to approve the purchase of 1 ‘Rescue Randy’ from Ambulance Associates for an amount not to exceed \$100.00. Motion seconded by Mr. Savage
Voting – YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.

Discussion RE:

- Update on Receipts – Donation from Altercare for providing Mutual Aid
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

No public speakers at this time.

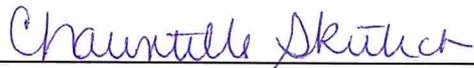
TRUSTEES:

Discussion RE:

- Trustee Savage – His son was honored recently as Hilton Head Island Fire Fighter of the year out of 188 Fire Fighters. Trustee Savage feels it is a positive reflection on the training his son received locally.

ADJOURN:

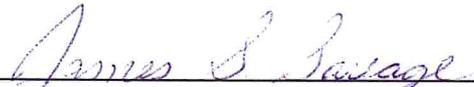
No further business coming before the Board, Mr. Bixler made a motion to adjourn at 8:26p.m., seconded by Mr. Savage Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage and Mr. Urbach.



Chauntelle Skirtich, Fiscal Officer



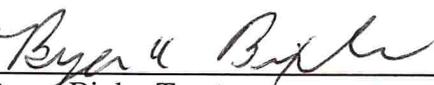
James Urbach, Chairman



James Savage, Vice Chairman



Robert Benson, Trustee



Bryan Bixler, Trustee

Absent

Ron Feucht, Trustee