

**MINUTES OF THE REGULAR MEETING OF  
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT  
HELD THURSDAY, February 9, 2017 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a Regular Session on  
Thursday, February 9, 2017 - 7:00p.m. at Navarre Village Hall with  
Trustee Urbach, Trustee Savage, Trustee Benson, Trustee Bixler and Trustee Feucht present

Also in Attendance:

Fire Chief - Richard Annen, Fiscal Officer - Chauntelle Skirtich,  
Attorney Terry Seeberger, Fire Inspector – Ryan Shanower

Trustee Urbach called the meeting to order at 7:00 p.m.

**REGULAR MEETING MINUTES**

Mr. Benson made a motion to approve the Minutes of the Regular meeting on December 8, 2016 as distributed, seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Urbach, Mr. Feucht : Abstain Mr. Savage

Mr. Savage made a motion to approve the Minutes of the Special meeting on January 4, 2017 as distributed, seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Urbach, Mr. Savage: Abstain Mr. Feucht

**PUBLIC SPEAKS:**

No Public Speaks

**CHAIRMAN:**

Fire Inspector Ryan Shanower informed the Board that he has performed inspections at the 3 churches in the Village of Navarre.

Trustee Savage brought up concerns of the Fire Inspections being overwhelming for the businesses and residents. Discussion regarding the approach to be taken on these inspections ensued.

The Board directed Inspector Shanower to take a more informational/educational approach instead of an authoritative approach with the inspections.

**FIRE CHIEF:**

Mr. Savage made a motion to approve the Chief schedule members as 'First Responder Available' for the hours of 11:00pm – 5:00am and compensation \$21.00 per block of hours. Motion seconded by Mr. Benson. Voting – YES – Mr. Urbach, Mr. Benson, Mr. Bixler, Mr. Feucht and Mr. Savage

Mr. Benson made a motion to split the cost of converting the sign at the Ohio Station to LED with the Erie Valley Fire Fighters Association at a total cost of approximately \$800-\$900. Motion seconded by Mr. Feucht. Voting – YES – Mr. Urbach, Mr. Benson, Mr. Bixler, Mr. Feucht and Mr. Savage

**Discussion RE:**

- Update on Calls for January 2017
- Resignation of 2 members

**FISCAL OFFICER:**

Mr. Benson made a motion to approve opening a Then and Now PO to Ipad Mobile Solutions(IMS) for \$2,100.00, motion seconded by Mr. Savage.

Voting YES – Mr. Urbach, Mr. Benson, Mr. Bixler, Mr. Feucht and Mr. Savage

Mr. Benson made a motion to approve Resolution 2017-1 to be drafted by Attorney Seeberger for the District to participate in the State of Ohio Cooperative Purchasing program and directing the Fiscal Officer to complete necessary paperwork and pay the participation fee. Motion seconded by Mr. Savage.

Voting – YES – Mr. Urbach, Mr. Benson, Mr. Bixler, Mr. Feucht and Mr. Savage

Mr. Benson made a motion to approve Opening the following PO's

\$ 900.00 = Mel Wacker Signs – General

\$ 100.00 = Treasurer of State, Co-Op – General & EMS Fund

motion seconded by Mr. Savage. Voting YES – Mr. Urbach, Mr. Benson, Mr. Bixler, and Mr. Savage

Mr. Savage made a motion to approve bills of \$24,309.78 paid as presented. Motion seconded by Mr. Benson  
Voting – YES – Mr. Urbach, Mr. Benson, Mr. Bixler, Mr. Feucht and Mr. Savage

Mr. Bixler made a motion to approve payroll of \$11,905.69 paid as presented. Motion seconded by Mr. Savage.  
Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht, and Mr. Savage

**Discussion RE:**

- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

**PUBLIC SPEAKS:**

No public speakers at this time.

**TRUSTEES:**

Trustee Bixler:

**Discussion RE:**

- Vehicle for Chief
- Quote from ProArt to re-letter Squad 2 from Bethlehem to Erie Valley Fire & Rescue
- Need for new letters for the sign at the Ohio Street station

Mr. Benson made a motion to accept the quote of \$475.00 from ProArt to re-letter Squad 2 from Bethlehem to Erie Valley Fire & Rescue and open a PO to ProArt for \$475.00, motion seconded by Mr. Savage.

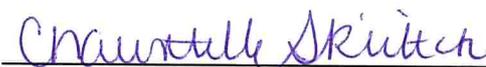
Voting – YES – Mr. Urbach, Mr. Benson, Mr. Bixler, Mr. Feucht and Mr. Savage

Mr. Feucht made a motion to purchase a set of letters needed for the Ohio Street Station at the lowest price available, motion seconded by Mr. Benson.

Voting – YES – Mr. Urbach, Mr. Benson, Mr. Bixler, Mr. Feucht and Mr. Savage

**ADJOURN:**

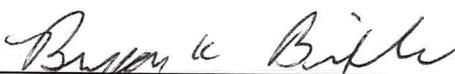
No further business coming before the Board, Mr. Feucht made a motion to adjourn at 8:39p.m., seconded by Mr. Bixler. Voting YES – Mr. Urbach, Mr. Benson, Mr. Bixler, Mr. Feucht and Mr. Savage

  
\_\_\_\_\_  
Chauntelle Skirtich, Fiscal Officer

  
\_\_\_\_\_  
James Urbach, Chairman

  
\_\_\_\_\_  
James Savage, Vice Chairman

  
\_\_\_\_\_  
Robert Benson, Trustee

  
\_\_\_\_\_  
Bryan Bixler, Trustee

\_\_\_\_\_  
Ron Feucht, Trustee