

**MINUTES OF THE REGULAR MEETING OF
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT
HELD THURSDAY, January 10, 2019 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in Regular Session on
Thursday, January 10, 2019 - 7:00p.m. at Navarre Village Hall with
Trustee Benson, Trustee Bixler, Trustee Feucht, Trustee Savage and Trustee Snyder present

Also in Attendance:

Fire Chief - Richard Annen, Attorney Terry Seeberger, Fiscal Officer - Chauntelle Skirtich,
EMS Officer – Alex Menges, Lt. Shyloah Bragg, and FF/EMT Heather Hickey

Trustee Savage called the meeting to order at 7:07 p.m.

REGULAR MEETING MINUTES

No Minutes Approved at this time.

PUBLIC SPEAKS:

No Public Speaks

TRUSTEES:

Trustee Feucht – Columbia Gas, Easement

Trustee Snyder made a motion to appoint Trustees Savage, Bixler and Benson sign easement and agreement with Columbia Gas. Motion seconded by Mr. Feucht, Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder.

Trustee Snyder made a motion to approve the Building Committee consisting of Trustee Feucht, Trustee Bixler and Chief Annen authorize release of construction funds to the general contractor based as construction progresses on new Fire/Administration building. Motion seconded by Trustee Benson, Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder.

Trustee Feucht made a motion to approve Chief Annen and Bryan Bixler liquidate old inventory at their discretion as needed. Motion seconded by Trustee Snyder, Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder.

FIRE CHIEF:

Trustee Benson made a motion to approve Fire Chief sign Subscription Renewal Agreement with Emergency Services Marketing Corp., Inc. for IamResponding.com services for the 5 year subscription rate of \$3,137.00. Motion seconded by Trustee Feucht, Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder.

Trustee Feucht made a motion to approve the purchase of radio strap combos for new radios at a cost not to exceed \$1,500.00. Motion seconded by Trustee Snyder, Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder.

Trustee Benson made a motion to approve Asst. Chief Rombach and Captain Jerry Mallady attend Akron Leadership School at a cost not to exceed \$920.00. Motion seconded by Trustee Feucht, Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder.

Trustee Snyder made a motion to approve Dr. Rob Norman do the annual NFPA exams at a cost of \$500.00. Motion seconded by Trustee Feucht, Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder.

Trustee Feucht made a motion to approve quarterly pay months be January, April, July and October. Motion seconded by Trustee Bixler, Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder.

Mr. Feucht made a motion to approve Opening the following 4 PO's:

PO

\$ 3,137.00 – Emergency Services Marketing Corp – General Fund

\$ 1,500.00 – Vendor to be determined later – General Fund – Radio Strap Combos

\$ 920.00 – Vendor to be determined later – General Fund – Rombach, Mallady Leadership

\$ 500.00 – Dr. Rob Norman – General Fund

Motion seconded by Mr. Snyder. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder.

Discussion RE:

- Annual Report from Chief
- Need to step up efforts to make sure District businesses are in compliance
- MARC Radio Update
- Committee to discuss needs for new building outside the scope of construction

FISCAL OFFICER:

Mr. Bixler made a motion to appoint Trustees Bob Benson and James Savage as the Board representatives on the Volunteer Fire Fighters' Dependents Fund, motion seconded by Mr. Feucht.

Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder

Discussion: Other members to the Volunteer Fire Fighters' Dependency Board are: T. J. Rombach and Tom Bragg – Representing Fire Department – 5th member elected by Benson, Savage, Rombach and Bragg is Village of Navarre resident Daniel Skirtich

Mr. Snyder made a motion to approve and sign the December 2018 Bank Reconciliation. Motion seconded by Mr. Benson. Voting - YES – Mr. Benson, Mr. Bixler, Mr. Savage, Mr. Snyder : ABSTAIN – Mr. Feucht

Mr. Bixler made a motion to approve bills of \$15,383.26 paid as presented. Motion seconded by Mr. Feucht. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder

Mr. Snyder made a motion to approve payroll expenses of \$22,095.45 paid as presented. Motion seconded by Mr. Benson. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder

Trustee Feucht made a motion to approve Fiscal Officer pay United Collection Bureau \$533.25. Motion seconded by Trustee Bixler, Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder.

Trustee Benson made a motion to open a purchase order to United Collection Bureau for \$533.25. Motion seconded by Trustee Bixler, Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder.

Discussion RE:

- Offer UCB \$250.00
- Back-up plan in event Fiscal Officer is incapacitated in any way
- Update on Receipts
- Financial Reports available for review –provided in digital format to Board

PUBLIC SPEAKS:

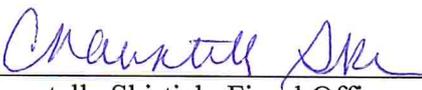
No public speakers at this time.

FYI:

- Next Meeting February 14, 2019 7:00pm

ADJOURN:

No further business coming before the Board, Mr. Benson made a motion to adjourn at 8:37p.m., seconded by Mr. Bixler. Voting YES – Mr. Benson, Mr. Bixler, Mr. Feucht, Mr. Savage and Mr. Snyder



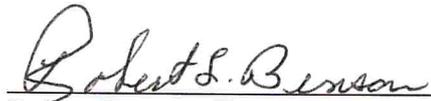
Chauntelle Skirtich, Fiscal Officer



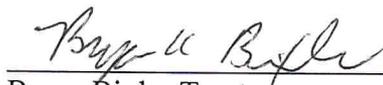
James Savage, Chairman



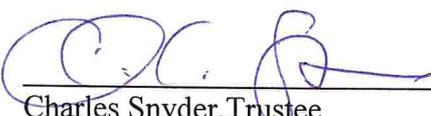
Ronald Feucht, Vice Chairman



Robert Benson, Trustee



Bryan Bixler, Trustee



Charles Snyder, Trustee