

**MINUTES OF THE SPECIAL MEETING OF  
THE NAVARRE-BETHLEHEM JOINT FIRE DISTRICT  
HELD THURSDAY, January 4, 2017 – 7:00pm**

The Navarre-Bethlehem Joint Fire District met in a Special Session on  
Thursday, January 4, 2017 - 7:00p.m. at Navarre Village Hall with  
Trustee Benson, Trustee Urbach, Trustee Bixler, and Trustee Savage present

Absent : Trustee Feucht

Also in Attendance:

Fire Chief Richard Annen, Fiscal Officer - Chauntelle Skirtich,  
Attorney Terry Seeberger

Trustee Urbach called the meeting to order at 7:00 p.m.

**REGULAR MEETING MINUTES**

**PUBLIC SPEAKS:**

No Public Speaks

Trustee Benson swore in Trustee Savage and Trustee Urbach prior to the meeting.

Trustee Savage made a motion to appoint Trustee Urbach as Chairman of the Board for 2017  
Motion seconded by Mr. Bixler, Voting YES – Mr. Benson, Mr. Bixler, Mr. Savage.

Trustee Urbach made a motion to appoint Trustee Savage Vice Chairman of the Board for 2017,  
Motion seconded by Trustee Benson, Voting Yes – Mr. Benson, Mr. Bixler, Mr. Urbach

**FIRE CHIEF:**

Mr. Benson made a motion to move into Executive Session at 7:08p.m. with Trustees and Fiscal Officer to discuss the potential hiring, termination, suspension, compensation or discipline of a public employee per Ohio Revised Code Section 121.22(G)(4). Motion seconded by Mr. Savage.

Roll Call Vote:

Mr. Urbach	YES
Mr. Benson	YES
Mr. Bixler	YES
Mr. Savage	YES

Mr. Benson made a motion to move out of Executive Session at 7:22p.m. Motion seconded by Mr. Savage

Roll Call Vote:

Mr. Urbach	YES
Mr. Benson	YES
Mr. Bixler	YES
Mr. Savage	YES

Mr. Bixler made a motion to move that Assistant Chief Bragg receive a letter from Chief Annen stating that another excessive speed offense, because it endangers the public, will be grounds for termination, in the discretion of the Board of Trustees, said letter to be approved also by the Board Chairman. Motion seconded by Mr. Benson. Voting – YES – Mr. Urbach, Mr. Benson, Mr. Bixler, and Mr. Savage

**FISCAL OFFICER:**

Mr. Benson made a motion to retain PNC as the Public depository for the District  
motion seconded by Mr. Bixler. Voting YES – Mr. Urbach, Mr. Benson, Mr. Bixler, and Mr. Savage

Mr. Savage made a motion to approve the Fiscal Officer to request advances from the Stark County Auditor for Real Estate tax reimbursements for tax year 2016 payable in 2017  
motion seconded by Mr. Urbach. Voting YES – Mr. Urbach, Mr. Benson, Mr. Bixler, and Mr. Savage

Mr. Urbach made a motion to approve 2017 Temporary Budget of \$611,032.31 as presented(Attachement ‘A’)  
motion seconded by Mr. Bixler. Voting YES – Mr. Urbach, Mr. Benson, Mr. Bixler, and Mr. Savage

Mr. Benson made a motion to approve opening PO’s and BC’s as presented(Attachment ‘B’) motion seconded by Mr. Savage. Voting YES – Mr. Urbach, Mr. Benson, Mr. Bixler, and Mr. Savage

Mr. Bixler made a motion to approve the Fiscal Officer to conduct operational transfers within funds as necessary motion seconded by Urbach. Voting YES – Mr. Urbach, Mr. Benson, Mr. Bixler, and Mr. Savage

**FYI:**

- 2017 Tentative Meeting Schedule

**PUBLIC SPEAKS:**

No public speakers at this time.

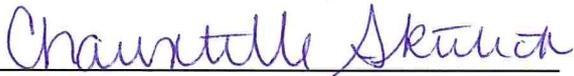
**TRUSTEES:**

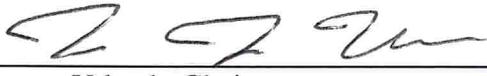
**Discussion:**

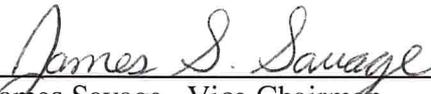
**Lexapro and New Department Policy Manual**

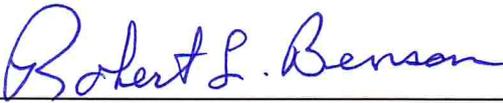
**ADJOURN:**

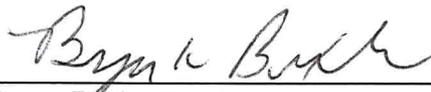
No further business coming before the Board, Mr. Benson made a motion to adjourn at 7:38p.m., seconded by Mr. Savage. Voting YES – Mr. Urbach, Mr. Benson, Mr. Bixler, and Mr. Savage

  
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Chauntelle Skirtich, Fiscal Officer

  
\_\_\_\_\_  
James Urbach, Chairman

  
\_\_\_\_\_  
James Savage,, Vice Chairman

  
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Robert Benson, Trustee

  
\_\_\_\_\_  
Bryan Bixler, Trustee

Absent  
\_\_\_\_\_  
Ron Feucht, Trustee