

**MINUTES OF THE FIRST REGULAR MEETING OF
THE NAVARRE-BETHELEHEM JOINT FIRE DISTRICT
HELD THURSDAY, DECEMBER 3, 2015 – 6:00pm**

The Navarre-Bethlehem Joint Fire District met in a Regular Session on
Thursday, December 3, 2015 6:00p.m. at Navarre Village Hall
with Trustee-Mayor Benson, Trustee Urbach, Trustee Feucht, And Trustee Kirby present.

Also in Attendance:

Bethlehem Fire and Rescue - Chief Rick Annen, Assist. Chief Bryan Bixler
Village of Navarre - Solicitor Attorney Terry Seeberger and Administrator Jeffery Seward
Various Members of the Village of Navarre and Bethlehem Fire and Rescue Departments
Chauntelle Skirtich

Trustee Mayor Benson called the meeting to order at 6:00p.m.:

Mr. Urbach made a motion to appoint Bryan Bixler as the fifth Board Member to the Navarre-Bethlehem Joint Fire District Board of Trustees, seconded by Mr. Feucht. *Resolution 2015-1*
Voting YES – Mr. Benson, Mr. Urbach, Mr. Feucht, and Mr. Kirby

Mr. Kirby made a motion to appoint Mayor Bob Benson as Chairman of the Navarre-Bethlehem Joint Fire District Board of Trustees, seconded by Mr. Feucht. *Resolution 2015-2(a)*
Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht, and Mr. Kirby

Mr. Bixler made a motion to appoint Trustee Jim Urbach as Vice Chairman of the Navarre-Bethlehem Joint Fire District Board of Trustees, seconded by Mr. Kirby. *Resolution 2015-2(b)*
Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht, and Mr. Kirby

Mr. Urbach made a motion to appoint Chauntelle Skirtich as Fiscal Officer of the Navarre-Bethlehem Joint Fire District Board of Trustees, seconded by Mr. Feucht. *Resolution 2015-3*
Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht, and Mr. Kirby

Mr. Feucht made a motion to appoint Rick Annen as Fire Chief of the Navarre-Bethlehem Joint Fire District Board of Trustees, seconded by Mr. Bixler. *Resolution 2015-4*
Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht, and Mr. Kirby

Committees and Boards: to be determined at subsequent meetings as needed.

Mr. Urbach made a motion to set pay for Chauntelle Skirtich Fiscal Officer of the Navarre-Bethlehem Joint Fire District Board of Trustees at \$600.00 per month, and 40 hours work per month seconded by Mr. Feucht. *Resolution 2015-3*
Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht, and Mr. Kirby

EXECUTIVE SESSION:

Mr. Feucht made a motion to move into Executive Session at 6:10 p.m. with Trustees and Fiscal Officer to consider appointment, employment or compensation of Public employee of official per Ohio Revised Code Section 121.22(G)(1). Motion seconded by Mr. Urbach.

Roll Call Vote: Mr. Benson YES
 Mr. Urbach YES
 Mr. Bixler YES
 Mr. Feucht YES
 Mr. Kirby YES

Mr. Feucht made a motion to move out of Executive Session at 6:45p.m. Motion seconded by Mr. Bixler.

Roll Call Vote: Mr. Benson YES
 Mr. Urbach YES
 Mr. Bixler YES
 Mr. Feucht YES
 Mr. Kirby YES

Mr.Kirby made a motion to appoint the 32 New Firefighters in addition to Chief Annen as stated and attached as Exhibit ‘A ‘. Motion seconded by Mr. Feucht. *Resolution 2015-10*

Roll Call Vote: Mr. Benson YES
 Mr. Urbach YES
 Mr. Bixler YES
 Mr. Feucht YES
 Mr. Kirby YES

Mr.Kirby made a motion to compensate the 32 New Firefighters in addition to Chief Annen as stated and attached as Exhibit ‘B ‘. Motion seconded by Mr. Urbach. *Resolution 2015-10*

Roll Call Vote: Mr. Benson YES
 Mr. Urbach YES
 Mr. Bixler YES
 Mr. Feucht YES
 Mr. Kirby YES

Mr.Feucht made a motion to approve 34 South Main Street, Navarre Ohio 44662 as the principal mailing address for the Joint Fire District. Motion seconded by Mr. Urbach. *Resolution 2015-(c)*

Roll Call Vote: Mr. Benson YES
 Mr. Urbach YES
 Mr. Bixler YES
 Mr. Feucht YES
 Mr. Kirby YES

Mr.Urbach made a motion to retain the name ‘Navarre-Bethlehem Joint Fire District’ while authorizing the District to operate as ‘Erie Valley Fire and Rescue’ for the Joint Fire District. Motion seconded by Mr. Kirby. *Resolution 2015-5*

Roll Call Vote: Mr. Benson YES
 Mr. Urbach YES
 Mr. Bixler YES
 Mr. Feucht YES
 Mr. Kirby YES

Mr.Kirby made a motion to schedule 2016 monthly meetings for the Navarre-Bethlehem Joint Fire District to be the first Thursday of the month at Navarre Village Hall at 6:00p.m. Motion seconded by Mr.Bixler. *Resolution 2015-2(d)*

Roll Call Vote: Mr. Benson YES
 Mr. Urbach YES
 Mr. Bixler YES
 Mr. Feucht YES
 Mr. Kirby YES

Mr.Feucht made a motion to approve *Resolution 2015-6 – A Resolution for the Navarre-Bethlehem Joint Fire District to adopt rule governing public meetings of the Board of Trustees or its committees, and notice thereof.* Motion seconded by Mr.Urbach. *Resolution 2015-6*

Roll Call Vote: Mr. Benson YES
 Mr. Urbach YES
 Mr. Bixler YES
 Mr. Feucht YES
 Mr. Kirby YES

Mr. Urbach made a motion to approve reimbursement at the IRS published rate for trips of more than 10 miles outside the boundary the Navarre-Bethlehem Joint Fire District. Motion seconded by Mr.Feucht. *Resolution 2015-2-(e)*

Roll Call Vote: Mr. Benson YES
 Mr. Urbach YES
 Mr. Bixler YES
 Mr. Feucht YES
 Mr. Kirby YES

Fire Chief Report:

FYI :

- Have responded to 30+ calls with none turned down
- Assisted Massillon with 1 call
- As of 12/7/2015 or 12/8/2015 will be responding as 1 department
- Staffing to start 1/4/2016 at Navarre station 6a.m. – 6p.m.
- Navarre Station to house Ambulance/Medics – On Duty crew
- Bethlehem Station will house Fire equipment
- Duty Chief’s will develop individual plans for each area
- Both Departments working and training very well together

Mr.Feucht made a motion to approve *Resolution 2015-7* – A Resolution for the Navarre-Bethlehem Joint Fire District to Lease Agreement with the Village of Navarre regarding property at 99 West Canal Street. Motion seconded by Mr.Urbach. *Resolution 2015-7(a)*

Discussion: Question regarding utilities from Trustee Kirby answered by Chairman Benson.

Roll Call Vote:	Mr. Benson	YES
	Mr. Urbach	YES
	Mr. Bixler	YES
	Mr. Feucht	YES
	Mr. Kirby	YES

Mr.Feucht made a motion to approve *Resolution 2015-7-(b)-(c)-(d)-(e)* – A Resolution for the Navarre-Bethlehem Joint Fire District to enter into Lease Agreement with Bethlehem Township Trustees regarding property at 34 South Main Street, Village of Navarre to lease vehicles and equipment, Bethlehem Township to lease vehicles and equipment and Bethlehem Fire and Rescue, Inc. to lease vehicles and equipment, respectively.

Motion seconded by Mr.Urbach. *Resolution 2015-7*

Roll Call Vote:	Mr. Benson	YES
	Mr. Urbach	YES
	Mr. Bixler	YES
	Mr. Feucht	YES
	Mr. Kirby	YES

Mr.Feucht made a motion to approve the Chairmen for the Navarre-Bethlehem Joint Fire District to request the Stark County Prosecutor become regular counsel for the District. Motion seconded by Mr.Urbach.

Roll Call Vote:	Mr. Benson	YES
	Mr. Urbach	YES
	Mr. Bixler	YES
	Mr. Feucht	YES
	Mr. Kirby	YES

Mr.Feucht made a motion to approve *Resolution 2015-8* – A Resolution for the Navarre-Bethlehem Joint Fire District to direct the Fiscal Officer to begin the process of seeking District Wide Levy. Motion seconded by Mr.Urbach. *Resolution 2015-8*

Roll Call Vote: Mr. Benson YES
 Mr. Urbach YES
 Mr. Bixler YES
 Mr. Feucht YES
 Mr. Kirby YES

Mr.Urbach made a motion to adopt the State of Ohio Standard Fire Code - *Resolution 2015-2(g)*. Motion seconded by Mr.Feucht. *Resolution 2015-2-(g)*

Roll Call Vote: Mr. Benson YES
 Mr. Urbach YES
 Mr. Bixler YES
 Mr. Feucht YES
 Mr. Kirby YES

NO motion made to establish charges for the false alarms at commercial establishments.

Mr.Feucht made a motion to Table discussion on establishing charges for the use of ambulance and emergency medical services of the Navarre-Bethlehem Joint Fire District pending more information gathered from Chief Annen. Motion seconded by Mr.Urbach.

Roll Call Vote: Mr. Benson YES
 Mr. Urbach YES
 Mr. Bixler YES
 Mr. Feucht YES
 Mr. Kirby YES

Legal Report – Terrence Seeberger

FYI :

- Recommend adoption of ‘Statement of Policies’ – can look to similar organizations for ideas.

Chief Annen will have ready for January 7, 2016 meeting.

Other Business :

None

Public Comments :

Paul Werstler – ‘Have been waiting 35 years for this’!

Attorney Seeburger to make requested changes to resolutions then email to Mayor Benson to collect signatures.

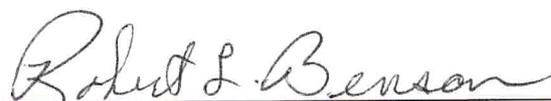
ADJOURN:

No further business coming before the Board, Mr. Feucht made a motion to adjourn at 7:24 p.m., seconded by Mr. Urbach.

Voting YES – Mr. Benson, Mr. Urbach, Mr. Bixler, Mr. Feucht, and Mr. Kirby



Chauntelle Skirtich, Fiscal Officer



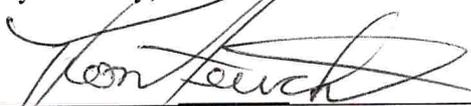
Robert Benson, Chairman



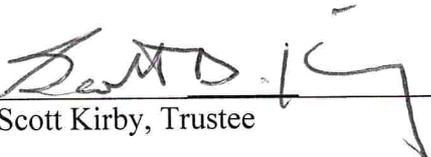
James Urbach, Vice Chairman



Bryan Bixby, Trustee



Ron Feucht, Trustee



Scott Kirby, Trustee

2015-10 Attachment A

ERIE VALLEY FIRE & RESCUE

RANK	LAST NAME	FIRST NAME	CERTS
CHIEF	ANNEN	RICK	CHIEF/PARAMEDIC FF-2
ASST CHIEF-2	BRAGG	TOM	ASST.CHIEF/EMT FF-2
ASST CHIEF-3	CUPPLES	MIKE	ASST.CHIEF/EMT FF-2
CAPT-4	BIXLER	BRYAN	CAPTAIN/EMT VFF
CAPT-5	SCHAFFER	CHAD	CAPTAIN/EMT FF-2
CAPT-6	WARSTLER	MATT	EMT FF-2
CAPT-7	MALLADY	JERRY	EMT VFF
CAPT-8	McGEORGE	CHRIS	VFF/EMT
9	CUPPLES	AMY	EMT VFF
10	SHAFFER	BRAD	EMS Officer/Paramedic FF-2
11	WILLIAMS	MICHELLE	EMS Officer/Paramedic VFF
12	ROMBACH	TJ	FF-2/ADVANCE
13	TURNER	MIKEY	FF-2/EMT
14	TROUT	COLIN	EMT VFF
15	ROGERS	SHYLOAH	PARAMEDIC/VFF
16	SHANOWER	RYAN	FF-2/EMT
17	MENGES	ALEX	FF-2/PARAMEDIC
18	McKEE	SAM	VFF/ADVANCE
19	McKEE	SARAH	FF-1/PARAMEDIC
20	AUSTIN	TOM	EMT VFF
21	RAIR	TIM	FF-2/EMT
22	KEANE	SEAN	FF-2/EMT
23	PASKIET	MINDY	VFF/PARAMEDIC
24	MAHAFFEY	PAIGE	FF
25	ECHELBERRY	GREG	PARAMEDIC
26	MCGEORGE	CHRISTINE	
27	MORRIS	STEPHANIE	
28	HICKEY	ROBERT	
29	BAILEY	BRAD	
30	HICKEY	HEATHER	
31	BAILEY	KAYLA	
32	DESIATO	JOE	
33	COTTRILL	SHAWN	EMT
34			
35			
36			

2015-10 Attachment B

Wage sheet for new FD

Hour wage for all	\$8.25	
Stipends		
On-duty hours	\$2.75	
EMT	\$25.00	If you answer 12 off duty calls per month
Advance	\$75.00	If you answer 12 off duty calls per month
Medic	\$75.00	If you answer 12 off duty calls per month
EMS Liaison	\$25.00	
Captain	\$75.00	
Asst Chief	\$200.00	
Chief	\$400.00	
Fiscal officer	\$600.00	